

ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

Quarterly Meeting – January 19, 2005

The meeting was called to order by Chairman Billy Mims at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: David Boyd, Billy Mims, Richard Montgomery, Robert Nix, Emory Peoples, Richard Sapp, and Butch Zaragoza. Executive Director W. L. Langston was also present.

Chairman Mims welcomed visitors, Chief Gary Waters, Pelham Fire Department, Jay Eaton of Huntsville, Bill Warren, Mary Beth Robbins, and staff members, Wayne Murry, Marvin Weekley, Julie Coffman, and Chuck Hardin, Attorney.

Quorum ascertained.

MINUTES

Commissioner Butch Zaragoza moved the minutes of the July 21, 2004 meeting be approved. Vice Chairman Robert Nix seconded and the motion carried unanimously.

REPORTS

I. DIRECTOR'S REPORT

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial, field courses, and EMS courses completed during the quarter ending December 31, 2004.

- B. Budget hearings were held Tuesday of last week. Everything looks fair from the financial standpoint as far as the education trust fund is concerned. We will continue working on that. It looks like everything will be okay. There is talk of between a 5 to 7 percent pay raise for employees. There are additional funds available, so I will be attempting to secure some of those funds for the fire college.

C. There was a letter in your packet from the attorney.

D. Jerry has been working on an online Fire Officer I program that can be done on the computer. I will ask Jerry to tell you more about this because this is one of the first and has created a lot of interest in state and out of state.

Jerry Laughlin stated that Fire Officer I is the first accredited on line fire service certification course in the country. This course was recently accredited by the Pro Board at a special meeting of the Committee on Accreditation. This course is for 10 weeks beginning February 21 and ending the end of April. If this Fire Officer I is successful there could possibly be more done on line.

Commissioner Zaragoza expressed his appreciation to Jerry for all of his hard work in getting this accomplished.

OLD BUSINESS

No old business identified.

NEW BUSINESS

No new business identified

BUSINESS FROM VISITORS

Chief Gary Waters, Pelham Fire Department, stated that he would like to discuss some items regarding CPAT with the Commission. He expressed some of his opinions regarding CPAT.

BUSINESS FROM COMMISSION MEMBERS

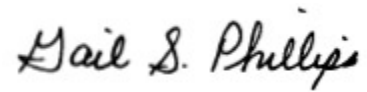
I. The next Commission Meeting will be April 20, 2005.

- II. Vice Chairman Nix moved that the Commission Meeting be adjourned.
Commissioner Montgomery seconded and the motion carried unanimously.

Respectfully submitted,

A handwritten signature in cursive script that reads "W. L. Langston".

Dr. W. L. Langston
Executive Director

A handwritten signature in cursive script that reads "Gail S. Phillips".

Gail S. Phillips
Secretary

ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

Quarterly Meeting – April 20, 2005

The meeting was called to order by Chairman Billy Mims at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Billy Mims, Richard Montgomery, Robert Nix, Emory Peoples, David Boyd, Richard Sapp, and Butch Zaragoza. Executive Director W. L. Langston was also present.

Chairman Mims welcomed visitors, Paul Syx, Chief of Bessemer Fire Department.

Quorum ascertained.

MINUTES

Commissioner Emory Peoples moved the minutes of the January 19, 2005 meeting be approved. Commissioner Richard Montgomery seconded and the motion carried unanimously.

REPORTS

II. DIRECTOR'S REPORT

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial, field courses, and EMS courses completed during the quarter ending March 31, 2005.

- B. Jimmy Conner and Mike Brackin were welcomed as the new Deputy Directors. Mr. Conner's appointment became effective February 22, 2005 and Mr. Brackin's was effective March 1, 2005.

- C. Proposed changes to Policies, Procedures, and Regulations of the Commission were in your packets. These are submitted to the Administrative Monthly for publishing, a public hearing will be held and then these will be presented at the next commission meeting for approval. The proper paperwork will then be filed with the Administrative Procedures office.

- D. Chuck Hardin, Attorney, reported that there are no law suits pending or any civil matters pending against the Fire College. The investigation, we assume, is still ongoing but there has been no activity that we have been made aware of.

OLD BUSINESS

No Old business identified.

NEW BUSINESS

Chairman Mims asked Mr. Robert Nix to come forward, at which time he was presented with a plaque of recognition for years of service with the Fire College and the Commission.

BUSINESS FROM VISITORS

No business from visitors identified.

BUSINESS FROM COMMISSION MEMBERS

- III. Commissioner Zaragoza made motion to extend time C-Pat certification is valid from 180 days to one year. Commissioner Boyd seconded and the motion carried unanimously.

- IV. Commissioner Zaragoza made motion to require anyone wanting to be on the Commission agenda to submit the request in writing 45 days prior to the date of the Commission meeting. Commissioner Montgomery seconded and the motion carried unanimously.

- V. Commissioner Peoples made motion to hold public hearing for proposed changes. Commissioner Montgomery seconded and motion carried unanimously. The Public Hearing will be held July 19, 2005 at 3:00 p.m. at the Fire College.

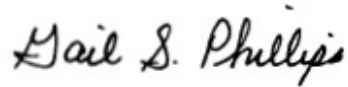
- VI. The next Commission Meeting will be July 20, 2005.

- VII. Vice Chairman Nix moved that the Commission Meeting be adjourned. Commissioner Peoples seconded and the motion carried unanimously.

Respectfully submitted,



Dr. W. L. Langston
Executive Director



Gail S. Phillips
Secretary

ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

Quarterly Meeting – July 20, 2005

The meeting was called to order by Chairman Billy Mims at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: David Boyd, Dwight Graves, Billy Mims, Richard Montgomery, Emory Peoples, Richard Sapp, and Butch Zaragoza. Executive Director W. L. Langston was also present.

Chairman Mims welcomed visitors, Bill Warren, AFA, Chief James Hinton, Foley Fire Department, Tommy Gebhart, Foley Fire Department, Stan Odom, Coaling Fire Department, Tim Blakemore, Gulf Shores Fire Rescue

Chairman Mims welcomed new commission member, Mr. Dwight Graves.

Quorum ascertained.

MINUTES

Commissioner Butch Zaragoza moved the minutes of the April 20, 2005 meeting be approved. Commissioner Emory Peoples seconded and the motion carried. Commissioner Dwight Graves abstained.

ELECTION OF OFFICERS

Chairman Mims announced the election of officers.

Chairman Mims opened the floor for nominations for Chairman. Commissioner Richard Sapp nominated Billy Mims for Chairman. There being no further nominations, Commissioner Mims was elected chairman by unanimous vote.

Chairman Mims opened the floor for nominations for Vice Chairman. Commissioner Butch Zaragoza nominated Richard Sapp for Vice Chairman. There being no further nominations, Commissioner Sapp was elected by unanimous vote.

REPORTS

I. DIRECTOR'S REPORT

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial, field courses, and EMS courses completed during the quarter ending June 30, 2005.
- B. Attended seminar in Homewood on the Alabama Open Meeting Act. You have a booklet from the meeting provided to you which was prepared by the Attorney General's office.
- C. We are providing you a copy of booklet of materials pertaining to the Public Safety Education Program which we do out of the Fire College. It contains a lot of good information pertaining to this program.
- D. Jerry Laughlin and Mike Brackin are attending a Management Workshop put on by Post Secondary Education. This workshop will go on periodically for one year.
- E. Attorney's Report by Chuck Hardin. With the investigation as far as we know, nothing is happening but is still ongoing and as far as we know no one from the Fire College has been contacted. There was a couple of changes at the Open Meetings Law Seminar that will be in effect at the next commission meeting.

OLD BUSINESS

Changes in the Policies and Procedures and Regulations of the Commission presented at the public hearing yesterday. Chairman Mims asked for a motion to accept changes in the policies. Commissioner David Boyd moved to accept changes as presented. Commissioner Richard Montgomery seconded and motion carried unanimously.

NEW BUSINESS

Chairman Mims asked for 2005-2006 budget report from Commissioner Zaragoza, Chairman of Budget Committee.

Commissioner Zaragoza reported that he, Commissioner Sapp, and Commissioner Peoples met Tuesday afternoon on 2005-2006 budget for the Fire College. Commissioner Zaragoza made motion to adopt budget for 2005-2006 and to approve change in salary schedule A to include item 7, annual salary supplement for the Executive Director. Commissioner Peoples seconded and the motion carried unanimously.

Chairman Mims asked Chief James Hinton with Foley Fire Rescue to present his request to discuss The Policies, Procedures and Regulations of the Commission, 360-X-1-01.

Chief Hinton came before the Commission to request that training regulation for becoming certified as a firefighter be changed.

After much discussion by Commission members of Chief Hinton's proposal, Commissioner Dwight Graves made motion to adopt the training schedule proposed by Chief Hinton. There being no second, motion died.

BUSINESS FROM VISITORS

No business from visitors identified.

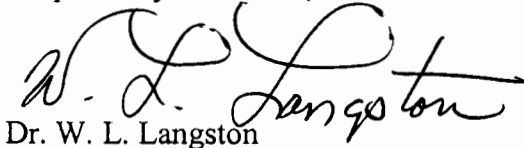
BUSINESS FROM COMMISSION MEMBERS

- I. Commissioner Montgomery stated he had received calls from two volunteer firefighters stating that they had been told they were no longer certified as volunteer firefighters because their letter had not been sent verifying their training. They had copy of letter sent to Fire College in 2002 stating they had received training, but had been told they were not certified because letter was not received.

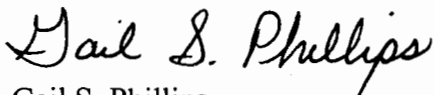
Commissioner Montgomery made motion to make some provisions if this happens, to have certification reinstated. Commissioner Graves seconded and the motion carried.

- II. The next Commission Meeting will be October 19, 2005.
- III. Commissioner Peoples moved that the Commission Meeting be adjourned. Commissioner Zaragoza seconded and the motion carried unanimously.

Respectfully submitted,



Dr. W. L. Langston
Executive Director



Gail S. Phillips
Secretary

ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

Quarterly Meeting – October 19, 2005

The meeting was called to order by Chairman Billy Mims at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: David Boyd, Dwight Graves, Billy Mims, Richard Montgomery, Emory Peoples, Richard Sapp, and Butch Zaragoza. Executive Director W. L. Langston was also present.

Chairman Mims welcomed visitor Stan Odom, Coaling Fire Department and Tim Blakemore with Gulf Shores Fire Department.

Quorum ascertained.

MINUTES

Commissioner Butch Zaragoza moved the minutes of the April 20, 2005 meeting be approved. Commissioner David Boyd seconded and the motion carried.

REPORTS

I. DIRECTOR'S REPORT

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial, field courses, and EMS courses completed during the quarter ending September 30, 2005.
- B. The mileage and per diem rate was raised to 48.5 cents per mile effective September 1, 2005. The Governor also put the per diem back to \$75.00 per day, which is what it was previously.
- C. We have received an HMEP grant that is 2003 money for training.

- D. Pro-Board has its bi-annual meeting in November. Julie Coffman serves on Accreditation Committee for the Pro-Board. Jerry Laughlin has been asked to be a speaker at this meeting.
- E. We have a brochure that has gone out on our Fall Fire College Weekend. This is a counterpart to our annual Fire College Week. This is the first time we have had the fall weekend course and we will be adding this each year. This year it will be November 5, 6.
- F. We will be developing some new refresher courses to update material for courses. The first one we will be teaching is Structural Collapse Refresher.
- G. The Fire College has made application to International Fire Service Accrediting Congress (IFSAC) for accreditation for Fire Fighter I, Fire Fighter II, Hazardous Materials Awareness and Hazardous Materials Operation. IFSAC committee will come for a site visit in November and then we will go before the Board in April for approval.
- H. Update on the extension of time for the volunteer fire fighters to renew their certification. To date we have had 39 departments, approximately 248 people take advantage of recertification.

OLD BUSINESS

No old business identified.

NEW BUSINESS

Birmingham Fire and Rescue Service had requested to be on agenda for this meeting, but no one is here representing them.

BUSINESS FROM VISITORS

Mr. Stan Odom, Coaling Volunteer Fire Department asked if the grace period for volunteer fire fighters to get their certification reinstated could go back to 1999 instead of to 2000. It was explained to him that the recertification period goes back three reporting periods (training for recertification is reported every third year).

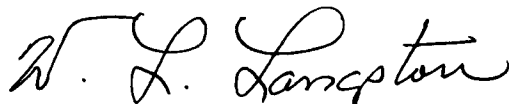
BUSINESS FROM COMMISSION MEMBERS

- I. Commissioner Zaragoza reported that the Alabama Fire Chief's Association will be holding their mid-winter conference on February 6-9 at the Sheraton in Tuscaloosa.

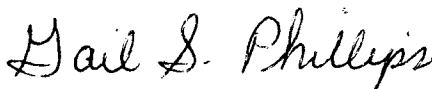
Commissioner Zaragoza reported on audit report from the State Auditors for Shelton State and the Fire College. It is a very good audit report bragging on Shelton State and also the Fire College. Everything is going very well.

- II. The next Commission Meeting will be January 18, 2005.
- III. Commissioner Peoples moved that the Commission Meeting be adjourned. Commissioner Montgomery seconded and the motion carried unanimously.

Respectfully submitted,



Dr. W. L. Langston
Executive Director



Gail S. Phillips
Secretary