

# ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

## Quarterly Meeting – January 21, 2004

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, Emory Peoples, Richard Montgomery, and Richard Sapp. Executive Director W. L. Langston was also present.

Chairman Howard welcomed the new commission member, Fire Marshal Richard Montgomery.

Quorum ascertained.

### MINUTES

Commissioner Billy Mims moved the minutes of the October 15, 2003 meeting be approved. Commissioner Robert Nix seconded and the motion carried unanimously.

### ELECTION OF OFFICERS

Chairman Howard announced the election of officers.

Chairman Howard opened the floor for nominations for Chairman. Commissioner Billy Mims nominated Ronnie Howard for Chairman. There being no further nominations, Commissioner Howard was elected by unanimous vote.

Chairman Howard opened the floor for nominations for Vice Chairman. Commissioner Billy Mims nominated Robert Nix for Vice Chairman. There being no further nominations, Commissioner Nix was elected by unanimous vote.

### REPORTS

## **I. DIRECTOR'S REPORT**

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending December 31, 2003.
- B. Jerry Laughlin and I attended a meeting of ProBoard in Palm Beach, Florida on November 21 and 22. It was a very interesting trip and we both learned a lot.
- C. The statue and Maltese cross for the Firefighter Memorial have been ordered and should be in around March. Still don't have all of the paperwork from the architect yet and therefore it has not gone out for bid yet. Will keep you posted on that.
- D. There was a mileage increase to 37.5 cents per mile effective January 1.

## **OLD BUSINESS**

No old business identified.

## **NEW BUSINESS**

No new business identified.

## **BUSINESS FROM VISITORS**

No business identified from visitors.

## **BUSINESS FROM COMMISSION MEMBERS**

- I. The next quarterly Commission Meeting will be held April 21, 2004.

- II. Commissioner Billy Mims moved that the Commission Meeting be adjourned. Vice Chairman Robert Nix seconded and the motion carried unanimously.

Respectfully submitted,



Dr. W. L. Langston  
Executive Director



Gail S. Phillips  
Secretary

# **ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION**

## **Quarterly Meeting – April 21, 2004**

The meeting was called to order by Vice Chairman Robert Nix at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Billy Mims, Robert Nix, Emory Peoples, Richard Montgomery, David Boyd, Richard Sapp, Butch Zaragoza. Executive Director W. L. Langston was also present.

Vice Chairman Nix welcomed visitors, Mr. Bill Warren, with the Alabama Firefighters Association, Mr. Marvin Weekley, past chairman of Commission, Mr. Wayne Grier, past chairman of Commission and Mr. Wayne Murry, Regional Coordinator in north Alabama, and Mr. Jerry Laughlin, Assistant Director of the Fire College.

Quorum ascertained.

### **MINUTES**

Commissioner Billy Mims moved the minutes of the January 21, 2004 meeting be approved. Commissioner Emory Peoples seconded and the motion carried unanimously.

### **ELECTION OF OFFICERS**

Vice Chairman Nix welcomed the new commission member, Mr. David Boyd, Captain with the Anniston Fire Department.

Vice Chairman Nix announced the election of officers.

Vice Chairman Nix opened the floor for nominations for Chairman. Commissioner Emory Peoples nominated Billy Mims for Chairman. There being no further nominations, Commissioner Mims was elected Chairman by unanimous vote.

Chairman Mims opened the floor for nominations for Vice Chairman. Commissioner Butch Zaragoza nominated Robert Nix for Vice Chairman. There being no further nominations, Commissioner Nix was elected by unanimous vote.

## **REPORTS**

### **I. DIRECTOR'S REPORT**

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending March 31, 2004.
  
- B. Update on Firefighter Memorial. When the initial bids were opened the lowest bid exceeded the price that was set for the limit. We are negotiating to get the price down. I have talked with the architect and plan to sub-contract the work and this will lower the price. The Memorial will not be ready for the July commission meeting but we do plan to have the dedication at the October meeting.
  
- C. Legislative Update. The budget was passed out of the Senate and is scheduled to come up in the House today. We have fared well with the budget, we will be able to continue all training programs we have going at this time.

### **OLD BUSINESS**

No old business identified.

### **NEW BUSINESS**

No new business identified.

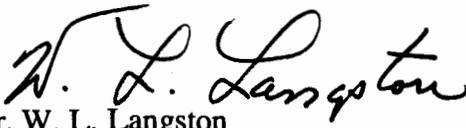
### **BUSINESS FROM VISITORS**

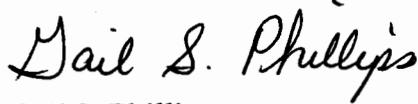
No business identified from visitors.

## **BUSINESS FROM COMMISSION MEMBERS**

- I. Commissioner Zaragoza reported to the Commission about Heather Gross, who is a candidate for Miss Alabama. She has a background in Fire Prevention and is working in the Fire Marshal's office. She is knowledgeable about Fire Safety and is available to speak for different occasions.
  
- II. The next Commission Meeting will be held July 21, 2004, here at the Fire College.
  
- III. Vice Chairman Robert Nix moved that the Commission Meeting be adjourned. Commissioner Zaragoza seconded and the motion carried unanimously.

Respectfully submitted,

  
Dr. W. L. Langston  
Executive Director

  
Gail S. Phillips  
Secretary

# **ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION**

## **Quarterly Meeting – July 21, 2004**

The meeting was called to order by Chairman Billy Mims at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Billy Mims, Robert Nix, Emory Peoples, David Boyd, Richard Sapp, Butch Zaragoza. Executive Director W. L. Langston was also present.

Chairman Mims welcomed visitors, Mr. Bill Warren, Alabama Firefighters Association, Dwight Graves, Alabama Firefighters Association, Dempsey Barefield, City of Ozark Fire Dept., Greg Boutwell, City of Ozark Fire Department, Byron Herring, City of Enterprise Fire Dept., Ricky James, City of Enterprise Fire Dept. Mr. Marvin Weekley, past chairman of Commission, Mr. Wayne Grier, past chairman of Commission and Mr. Wayne Murry, Regional Coordinator in north Alabama, and Mr. Jerry Laughlin, Assistant Director of the Fire College.

Quorum ascertained.

### **MINUTES**

Vice Chairman Robert Nix moved the minutes of the April 21, 2004 meeting be approved. Commissioner Butch Zaragoza moved that the minutes be corrected to include him being present for roll call. Commissioner Emory Peoples seconded the minutes be approved with correction and the motion carried unanimously.

### **ELECTION OF OFFICERS**

Chairman Mims announced the election of officers.

Commissioner Zaragoza made motion to continue with the officers elected at last meeting, that being Billy Mims as Chairman, and Robert Nix as Vice Chairman. Commissioner Peoples seconded and the motion carried unanimously.

## **REPORTS**

### **I. DIRECTOR'S REPORT**

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending March 31, 2004.
- B. Dedication of the Firefighter Memorial will be held on October 19 at 2:00 p.m. in conjunction with our October Commission Meeting.
- C. The ProBoard reaccreditation site visit, which takes place every five years, has just been completed on June 28, 29 and 30. The site visit went well. The committee that was here recommended continued accreditation. There was one recommendation made and that was corrected while they were here. They were very complimentary of the staff and of the program altogether. They had some kind words to say about what the State had achieved in accreditation.

### **OLD BUSINESS**

No old business identified.

### **NEW BUSINESS**

- A. Vice Chairman Robert Nix, Chairman of the Budget Committee, reported that the Budget Committee met and reviewed the 2004 – 2005 Operating Budget and recommended that the Commission adopt the budget as it stands. Commissioner Peoples seconded and the motion carried unanimously.
- B. Chairman Mims stated that Enterprise Fire Department had submitted a Physical Ability Test for the Commission's review. The Commission reviewed the material and the consensus of the Commission is that the Commission concurs with the findings of the Executive Director and will continue to use the C-PAT test in place.



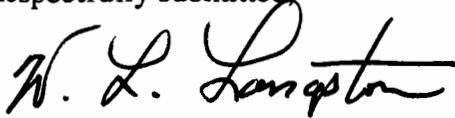
## **BUSINESS FROM VISITORS**

No business identified from visitors.

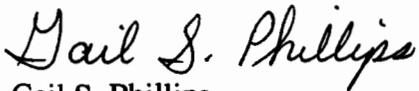
## **BUSINESS FROM COMMISSION MEMBERS**

- I. The next Commission Meeting will be October 20, 2004.
  
- II. Vice Chairman Nix moved that the Commission Meeting be adjourned. Commissioner Peoples seconded and the motion carried unanimously.

Respectfully submitted



Dr. W. L. Langston  
Executive Director



Gail S. Phillips  
Secretary

# **ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION**

## **Quarterly Meeting – October 20, 2004**

The meeting was called to order by Chairman Billy Mims at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Billy Mims, Richard Montgomery, Robert Nix, David Boyd, Richard Sapp, and Butch Zaragoza. Executive Director W. L. Langston was also present.

Chairman Mims welcomed visitors, Chuck Hardin, Attorney, Wayne Grier, past chairman of Commission, Wayne Murry, Regional Coordinator in north Alabama, Ms. Julie Coffman, Alabama Fire College, Jerry Laughlin, Assistant Executive Director, Alabama Fire College and Samuel P. Crawford, Dothan Fire Department.

Quorum ascertained.

### **MINUTES**

Commissioner Butch Zaragoza moved the minutes of the July 21, 2004 meeting be approved. Commissioner David Boyd seconded and the motion carried unanimously.

### **REPORTS**

#### **I. DIRECTOR'S REPORT**

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial, field courses, and EMS courses completed during the quarter ending December 31, 2004.

- B. Jerry Laughlin attended the State Training Directors Meeting and the Pro Board Meeting in Vancouver on September 20. We continue to be the second most active agency in the entire country or Canada for the number of certifications that Alabama does. We are a strong second behind Maryland. The number three most active training agency in the country does half of the certifications that the Fire College does.
- C. The final report of the Pro Board re-certification visit was that all of our training courses were accredited.

### **OLD BUSINESS**

No old business identified.

### **NEW BUSINESS**

No new business identified

### **BUSINESS FROM VISITORS**

No business from visitors identified.

### **BUSINESS FROM COMMISSION MEMBERS**

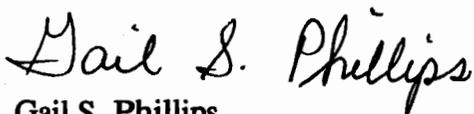
- I. Commissioner Sapp made motion that the Commission go into executive session to discuss a matter. Commissioner Zaragoza seconded and the motion carried unanimously.
- II. Commissioner Montgomery made motion that the Commission go back into regular meeting. Commissioner Zaragoza seconded and the motion carried unanimously.
- III. Chairman Mims stated that no action was taken in executive session and everything would remain exactly the same as at the present.
- IV. The next Commission Meeting will be January 19, 2005.

- V. Commissioner Zaragoza moved that the Commission Meeting be adjourned.  
Vice Chairman Nix seconded and the motion carried unanimously.

Respectfully submitted,



Dr. W. L. Langston  
Executive Director



Gail S. Phillips  
Secretary