

ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

Quarterly Meeting - January 15, 2003

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, Emory Peoples, John Robison, Richard Sapp and Butch Zaragoza. Executive Director W.L. Langston was also present.

Chairman Howard welcomed visitors Wayne Grier and Chief Sam Crawford from Dothan Fire Department.

Quorum ascertained.

MINUTES

Vice Chairman Robert Nix moved that the minutes of the October 16, 2002 meeting be approved. Commissioner Butch Zaragoza seconded and the motion carried unanimously.

REPORTS

I. DIRECTOR'S REPORT

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending December 31, 2002.
- B. Progress continues on the two training simulators under construction. The ventilation building is 95 percent complete at this time and the structural collapse site is progressing well and will be ready for use this summer. We encourage everyone to look at our progress. We already have a structural collapse class scheduled.
- C. Doug Morgan became our full-time Deputy Director of Training on December 6, 2002. Julie Coffman, a lieutenant out of Pleasant Grove has taken a full-time position with our curriculum division.

- D. There is a copy of a due process form in your folder and I would like to ask the Commission to accept the proposed policy so that it can be implemented.
- E. Another item we have is C-pat and the 120 days that the C-pat is good for before you have to take the C-pat test again. I recommend to the Commission to alter the original 120 days to 180 days which would require the public hearing process.

OLD BUSINESS

No old business identified.

NEW BUSINESS

No new business identified.

BUSINESS FROM VISITORS

Chief Crawford from Dothan addressed the Commission with two questions regarding C-Pat Training. Chairman Howard asked Chief Crawford to put his questions in writing addressed to Dr. Langston and he could answer his questions.

BUSINESS FROM COMMISSION MEMBERS

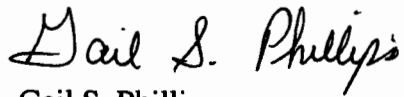
- I. Chairman Howard asked for a motion to proceed with a public hearing to change the C-Pat from 120 days to 180 days. The Public Hearing is to be held on April 15th at 3:00 p.m. Commissioner Robison made the motion and Commissioner Peoples seconded the motion.
- II. The next quarterly Commission Meeting will be held April 16, 2003 at the Fire College in Tuscaloosa.

III. Commissioner Butch Zaragoza moved that the Commission Meeting be adjourned.
Commissioner Peoples seconded and the motion carried.

Respectfully submitted,

Handwritten signature of W. L. Langston in cursive script.

W. L. Langston
Executive Director

Handwritten signature of Gail S. Phillips in cursive script.

Gail S. Phillips
Secretary

ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

Quarterly Meeting - April 16, 2003

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, John Robison, Richard Sapp and Butch Zaragoza. Executive Director W.L. Langston was also present.

Chairman Howard welcomed visitors Dr. Rick Rogers, President of Shelton State Community College, Marvin Weekley and Wayne Grier.

Quorum ascertained.

MINUTES

Commissioner Butch Zaragoza moved that the minutes of the January 15, 2003 meeting be approved. Commissioner Richard Sapp seconded and the motion carried unanimously.

ELECTION OF OFFICERS

Chairman Howard announced the election of officers.

Chairman Howard opened the floor for nominations of Chairman. Vice Chairman Robert Nix nominated Ronnie Howard for Chairman. There being no further nominations, Commissioner Howard was elected by unanimous vote.

Chairman Howard opened the floor for nominations for Vice Chairman. Commissioner Billy Mims nominated Robert Nix for Vice Chairman. There being no further nominations, Commissioner Nix was elected by unanimous vote.

REPORTS

I. DIRECTOR'S REPORT

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending March 31, 2003.
- B. On March 28, 2003 the State Board of Education approved construction of the Alabama Firefighter Memorial. The resolution naming the Fire College as the site for the firefighter memorial is in the legislative process and should be signed soon.
- C. We are still tracking the budget in Montgomery. We are just waiting to see if the budget is passed during regular session or if there will be a special session called.
- D. Jerry Laughlin and Doug Morgan attended FDIC and picked up a lot of good information while they were there, which resulted in some new ideas and new training programs.

OLD BUSINESS

Dr. Rick Rogers presented a resolution from the Alabama Legislature to Dr. Langston naming the Alabama Fire College Campus in his honor The Dr. W. L. Langston Campus.

NEW BUSINESS

No new business identified.

BUSINESS FROM VISITORS

No business identified from visitors.

BUSINESS FROM COMMISSION MEMBERS

- I. Chairman Howard asked for a motion to amend the Policies, Procedures, and Regulations of the Alabama Fire College and Personnel Standards Commission to change the valid period of successful CPat results from 120 days to 180 days. Commissioner Billy Mims made the motion and Commissioner Butch Zaragoza seconded and the motion carried unanimously.

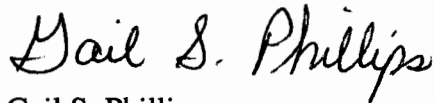
II. The next quarterly Commission Meeting will be held July 16, 2003 at the Fire College in Tuscaloosa.

III. Commissioner Butch Zaragoza moved that the Commission Meeting be adjourned. Commissioner Emory Peoples seconded and the motion carried.

Respectfully submitted,



W. L. Langston
Executive Director



Gail S. Phillips
Secretary

ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

Quarterly Meeting - July 16, 2003

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, Emory Peoples, John Robison, Richard Sapp and Butch Zaragoza. Executive Director W.L. Langston was also present.

Chairman Howard welcomed visitor Wayne Grier.

Quorum ascertained.

MINUTES

Commissioner Billy Mims moved that the minutes of the April 16, 2003 meeting be approved. Commissioner Butch Zaragoza seconded and the motion carried unanimously.

ELECTION OF OFFICERS

Chairman Howard announced the election of officers.

Chairman Howard opened the floor for nominations of Chairman. Vice Chairman Robert Nix nominated Ronnie Howard for Chairman. There being no further nominations, Commissioner Howard was elected by unanimous vote.

Chairman Howard opened the floor for nominations for Vice Chairman. Commissioner Butch Zaragoza nominated Robert Nix for Vice Chairman. There being no further nominations, Commissioner Nix was elected by unanimous vote.

REPORTS

I. DIRECTOR'S REPORT

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending June 30, 2003.
- B. The Resolution for the Firefighter Memorial was passed by the legislature and we have received a copy. The architect is preparing a drawing of the memorial for our review. The center piece for the memorial, a seven-foot bronze statue has been ordered.
- C. Jerry Laughlin has been appointed interim Assistant Executive Director. Janet LeVert has been appointed interim Deputy Director of Training and Julie Coffman has been appointed interim Deputy Director of Administration. The decision of whether to make these appointments permanent will be made between now and October.
- D. The budget was not passed in regular session. Hopefully we will have a budget by October 1.

OLD BUSINESS

No old business identified.

NEW BUSINESS

Vice Chairman Robert Nix, Chairman of the Budget Committee, reported that the Budget Committee met and reviewed the 2003 - 2004 operating budget and recommended that the Commission adopt the budget as it stands. Commissioner Emory Peoples moved that the Budget be approved. Commissioner Butch Zaragoza seconded and the motion carried unanimously.

BUSINESS FROM VISITORS

No business identified from visitors.

BUSINESS FROM COMMISSION MEMBERS

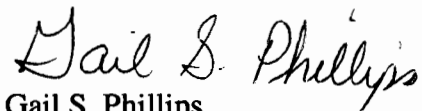
- I. The next quarterly Commission Meeting will be held October 15, 2003 at the Fire College in Tuscaloosa.

- II. Commissioner Emory Peoples moved that the Commission Meeting be adjourned. Commissioner Butch Zaragoza seconded and the motion carried unanimously.

Respectfully submitted,



W. L. Langston
Executive Director



Gail S. Phillips
Secretary

ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

Quarterly Meeting – October 15, 2003

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, Emory Peoples, John Robison, Richard Sapp and Butch Zaragoza. Executive Director W. L. Langston was also present.

Chairman Howard welcomed visitors, Bill Warren, Alabama Firefighters Association; Sam Crawford, Chief, Dothan Fire Department; Larry Williams, Training Chief, Dothan Fire Department.

Quorum ascertained.

MINUTES

Commissioner Billy Mims moved the minutes of the July 16, 2003 meeting be approved. Commissioner Emory Peoples seconded and the motion carried unanimously.

REPORTS

I. DIRECTOR'S REPORT

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending September 30, 2003.
- B. Effective October 1, Jerry Laughlin became Assistant Executive Director, Janet LeVert, Deputy Director of Training, and Julie Coffman is Deputy Director of Administration.
- C. The Alabama Fire College ended up with level funding for this budget year.

OLD BUSINESS

No old business identified.

NEW BUSINESS

No new business identified.

BUSINESS FROM VISITORS

No business identified from visitors.

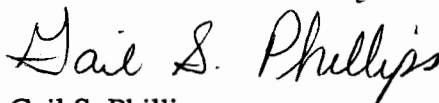
BUSINESS FROM COMMISSION MEMBERS

- I. Vice Chairman Robert Nix stated that the long awaited day of naming the Alabama Fire College Campus in honor of Dr. Langston is finally here. Mr. Nix stated that the Commission goes on record to thank Dr. Langston for everything he has done for the Fire College.
- II. The next quarterly Commission Meeting will be held January 21, 2004.
- III. Commissioner Billy Mims moved that the Commission Meeting be adjourned. Commissioner Butch Zaragoza seconded and the motion carried unanimously.

Respectfully submitted,



Dr. W. L. Langston
Executive Director



Gail S. Phillips
Secretary