

# **ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION**

## **Quarterly Meeting - January 16, 2002**

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, Emory Peoples, Richard Sapp and Butch Zaragoza. Executive Director W.L. Langston and Assistant Director Wayne Singley were also present.

Chairman Howard welcomed visitors Wayne Grier, Marvin Weekley and Captain Morgan.

Quorum ascertained.

### **MINUTES**

Commissioner Billy Mims moved that the minutes of the October 17, 2001 meeting be approved. Commissioner Emory Peoples seconded and the motion carried unanimously.

### **REPORTS**

#### **I. DIRECTOR'S REPORT**

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending December 31, 2001. A report was included on the EMS classes currently in progress.
- B. Dr. Lovelady will assume all duties with the EMS program. There will be no increase in the cost of the program with this change.
- C. The fund raiser for the Firefighter Memorial is progressing along.

- D. We have the Candidate Physical Ability Test Standard for your consideration. If you decide to move forward with this we will be required to have a Public Hearing.

#### **OLD BUSINESS**

No old business identified.

#### **NEW BUSINESS**

No new business identified.

#### **BUSINESS FROM VISITORS**

Captain Morgan with Opelika Fire Department stated that Opelika and the surrounding departments' support the CPAT standard.

#### **BUSINESS FROM COMMISSION MEMBERS**

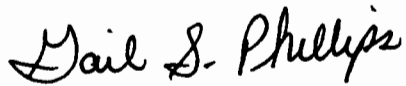
- I. Motion was made by Vice Chairman Robert Nix for consideration of adopting the Candidate Physical Ability Test Standard (CPAT) as amended. A public hearing will be held for this on Tuesday, April 16, 2002, at 3:00 p.m. Commissioner Mims seconded and the motion carried unanimously.
- II. Vice Chairman Nix reported that the Commission made a donation to the Firefighter Memorial Fund.

- III. Commissioner Butch Zaragoza moved that the Commission Meeting be adjourned.  
Commissioner Billy Mims seconded and the motion carried.

Respectfully submitted,

Handwritten signature of W. L. Langston in cursive script.

W. L. Langston  
Executive Director

Handwritten signature of Gail S. Phillips in cursive script.

Gail S. Phillips  
Secretary

# **ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION**

## **Quarterly Meeting - April 17, 2002**

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, Emory Peoples, John Robison, Richard Sapp and Butch Zaragoza. Executive Director W.L. Langston was also present.

Chairman Howard welcomed visitors Wayne Grier, Marvin Weekley and Chief Ralph Cobb.

Quorum ascertained.

### **MINUTES**

Commissioner Billy Mims moved that the minutes of the January 16, 2002 meeting be approved. Vice Chairman Robert Nix seconded and the motion carried unanimously.

### **REPORTS**

#### **I. DIRECTOR'S REPORT**

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending March 31, 2002.
- B. The Director reported that he was recently appointed to the National Board on Fire Service Professional Qualifications (Pro-Board) by the North American Fire Training Directors. His first meeting will be June 6.

- C. Wayne Murry at his request has been assigned to the northern part of the state as a representative of the Fire College. Also, Jerry Laughlin has returned as a Deputy Director for the Fire College.

## **OLD BUSINESS**

Chairman Howard asked for motion to adopt the Candidate Physical Ability Test Standard, section A and section B, for Firefighter I in the state of Alabama. Commissioner Richard Sapp made the motion, Vice Chairman Robert Nix seconded and the motion carried.

Chairman Howard asked for motion for the effective date of the Candidate Physical Ability Test of January 1, 2003. Vice Chairman Robert Nix made the motion and Commissioner Zaragoza seconded and the motion carried unanimously.

## **NEW BUSINESS**

No new business identified.

## **BUSINESS FROM VISITORS**

No business identified from visitors.

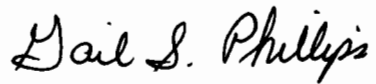
## **BUSINESS FROM COMMISSION MEMBERS**

- I. Commissioner Emory Peoples invited everyone to attend Alabama Firefighters Association Convention in Guntersville May 31 – June 1.
- II. Commissioner Emory Peoples moved that the Commission Meeting be adjourned. Commissioner Billy Mims seconded and the motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "W. L. Langston". The signature is fluid and connected, with a prominent initial "W" and a long, sweeping underline.

W. L. Langston  
Executive Director

A handwritten signature in cursive script that reads "Gail S. Phillips". The signature is elegant and well-proportioned, with a clear "G" and "S".

Gail S. Phillips  
Secretary

# **ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION**

## **Quarterly Meeting - July 17, 2002**

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, Emory Peoples, John Robison, Richard Sapp and Butch Zaragoza. Executive Director W.L. Langston was also present.

Chairman Howard welcomed visitors Wayne Grier, Marvin Weekley, Chief Paul Syx.

Quorum ascertained.

### **MINUTES**

Commissioner Billy Mims moved that the minutes of the April 17, 2002 meeting be approved. Commissioner Butch Zaragoza seconded and the motion carried unanimously.

### **ELECTION OF OFFICERS**

Chairman Howard announced the election of officers.

Chairman Howard opened the floor for nominations for Chairman. Commissioner Robert Nix nominated Commissioner Ronnie Howard for Chairman. There being no further nominations, Commissioner Howard was elected by unanimous vote.

Chairman Howard Opened the floor for nominations for Vice Chairman. Commissioner Butch Zaragoza nominated Commissioner Robert Nix for Vice Chairman. There being no further nominations, Commissioner Nix was elected by unanimous vote.

### **REPORTS**

#### **I. DIRECTOR'S REPORT**

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending June 30, 2002.
- B. The Director reported on proposed changes for Policies and Procedures Manual which included the following:

Eliminate the three-year duration fire service experience requirement for certified fire instructor I and for certified fire officer I.

Amend the "Requirements for certification upon re-entry into the fire service" to require Fire Fighter I retraining when an individual returns more than five years after leaving the fire service.

Restructure the requirements for certified fire department rescue technician into a pre-requisite 2-day basic rescue course and a 4-day course for each of the specialty subjects of rope rescue, confined space rescue, or trench rescue.

Redefine the requirements for certified hazardous materials first responders to align them with the existing NFPA standard.

## **OLD BUSINESS**

No old business identified.

## **NEW BUSINESS**

Chairman Howard asked for a motion for approval for Executive Director to proceed ahead and set up a public hearing for changes for Policies and Procedures Manual. Commissioner Mims made motion to give Executive Director permission to proceed with changes and to schedule a public hearing for Policies and Procedures Manual. Commissioner Peoples seconded and the motion carried unanimously.

Chairman Howard asked for a report from the Budget Committee. Vice Chairman Nix reported that the Budget Committee met July 16, 2002 and reviewed the operating budget of the Fire College. Vice Chairman Nix made motion that the Commission approve the budget as submitted. Commissioner Peoples seconded and the motion carried unanimously.



## **BUSINESS FROM VISITORS**

No business identified from visitors.

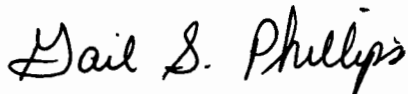
## **BUSINESS FROM COMMISSION MEMBERS**

- I. The next quarterly Commission Meeting will be held October 16, 2002 at the Fire College in Tuscaloosa.
- II. Commissioner Emory Peoples moved that the Commission Meeting be adjourned.

Respectfully submitted,



W. L. Langston  
Executive Director



Gail S. Phillips  
Secretary

# **ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION**

## **Quarterly Meeting - October 16, 2002**

The meeting was called to order by Chairman Ronnie Howard at 9:00 a.m. The meeting was held at the Alabama Fire College in Tuscaloosa, Alabama.

Roll call revealed the following members present: Ronnie Howard, Billy Mims, Robert Nix, Emory Peoples, John Robison, Richard Sapp and Butch Zaragoza. Executive Director W.L. Langston was also present.

Chairman Howard welcomed visitors Wayne Grier and Marvin Weekley.

Quorum ascertained.

### **MINUTES**

Commissioner Billy Mims moved that the minutes of the April 17, 2002 meeting be approved. Commissioner Emory Peoples seconded and the motion carried unanimously.

### **REPORTS**

#### **I. DIRECTOR'S REPORT**

- A. The quarterly activity and training report was given. The report includes a recap of certifications issued, a listing of schools in progress as well as a report of resident, industrial and field courses completed during the quarter ending September 30, 2002.
- B. The Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions completed evaluation of our EMT-Paramedic program. The accreditation went well.
- C. We currently have two training simulators under construction, a ventilation building and structural collapse site. These simulators will be completed around first of year.

- D. Jerry Laughlin, Robert Nix and I went to Pennsylvania for to attend the State Training Directors' Meeting. There were 32 states represented. It was a productive meeting and we came away with some good ideas.
- E. Temporary training centers were deleted from our Administrative Procedures in January of 2001. Some of our training centers were evaluated and renewed in error. We are going to be doing reevaluations of our training centers.
- F. We are asking the Commission's approval to include training objectives for Firefighter II in our Firefighter I training. This change will not increase the number of hours of training. A single certificate will be issued upon completion which will say Firefighter I and Firefighter II.
- G. I want to propose that the Commission approve to have a public hearing to change the Rules and Regulations Manual to include having a due' process. I will get the attorney to help me write this up and will get you a copy before we have a Public Hearing to include this.

## **OLD BUSINESS**

No old business identified.

## **NEW BUSINESS**

Chairman Howard asked for a motion for Director to follow through with a three-step due process. Commissioner John Robison made motion to give Executive Director permission to proceed with getting due process set up and to include this in the next public hearing. Commissioner Emory Peoples seconded and the motion carried unanimously.

Chairman Howard asked for a motion to adopt changes to the Polices and Procedures and Regulations of the Commission as presented at the public hearing on October 15, 2002. Commissioner Billy Mims made motion to adopt the changes. Commissioner Butch Zaragoza seconded and the motion carried unanimously.

## **BUSINESS FROM VISITORS**

No business identified from visitors.

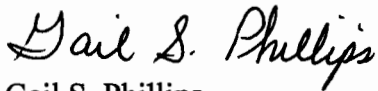
**BUSINESS FROM COMMISSION MEMBERS**

- I. The next quarterly Commission Meeting will be held January 15, 2003 at the Fire College in Tuscaloosa.
- II. Commissioner Emory Peoples moved that the Commission Meeting be adjourned.

Respectfully submitted,



W. L. Langston  
Executive Director



Gail S. Phillips  
Secretary