



Alabama Fire College

Reciprocity Application for Volunteer Firefighter

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Social Security No.: _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever been convicted of a felony? YES NO

If yes, explain: _____

Personal Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Department Information

Name of Department: _____

Address: _____

Contact Person (Chief Officer submitting application): _____

Phone Number: _____ Contact Email Address: _____



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Fire Service Education and Training

Firefighter I (Volunteer)

Certifying Agency: _____

Training Agency: _____

Address of Training Agency: _____

Contact information for Training Agency: _____

Training hours: _____ Date completed: _____

*(Alabama law requires 160 hours)

IFSAAC or Pro-Board Certificate? YES NO

Hazardous Materials Awareness

Certifying Agency: _____

Training Agency: _____

Address of Training Agency: _____

Contact information for Training Agency: _____

Training hours: _____ Date completed: _____

IFSAAC or Pro-Board Certificate? YES NO

Hazardous Materials Operations

Certifying Agency: _____

Training Agency: _____

Address of Training Agency: _____

Contact information for Training Agency: _____

Training hours: _____ Date completed: _____

IFSAAC or Pro-Board Certificate? YES NO



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Fire Service Experience

▲ Department From (date) to (date) Volunteer or Paid

▲ Department From (date) to (date) Volunteer or Paid

▲ Department From (date) to (date) Volunteer or Paid

I certify that the information contained in this application for reciprocity is a true and accurate description of my fire service training and experience, qualifying me for Volunteer Firefighter reciprocity.

▲ Date Signature of Applicant

I hereby affirm and certify, under penalty of perjury, that I have not been convicted of a felony and that I am not in violation of Alabama Administrative Code 360-X-1-.01(3)(d)5(e)1-2. I attest that all information provided herein is true and accurate to the best of my knowledge.

▲ Date Signature of Applicant

To the best of my knowledge and belief, the applicant meets all criteria for Volunteer Firefighter and I submit this application for reciprocity for your consideration.

▲ Date Signature of Fire Chief

The Application for Reciprocity submitted by a department is in no way binding either for the employer or employee as a basis for employment



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Reciprocity Application for Volunteer Firefighter Checklist

The following items must be submitted with the completed application for reciprocity before any evaluation of the application is processed.

- Reciprocity Application signed by applicant and chief officer of the submitting department
- Copies of (Volunteer) Firefighter I (required) accredited certificates (meeting NFPA 1001)
- Copies of Hazardous Materials Awareness and Operations accredited certificates (meeting NFPA 472)
- Official training agency transcript
- Supporting documentation (Training agency class records, syllabus and schedules documenting training hours and topics) for Volunteer Firefighter and HazMat A/O
- Training agency contact information (training must be verified)
- Candidate shall provide proof of successful completion of a course of instruction equivalent to or exceeding the DOT Medical First Responder.

Points to Consider

- Individual must **not** have been separated from the fire service for a period greater than five (5) years immediately preceding the application
- Volunteer Fire Fighter Training hours must meet or exceed 160 hours in the Job Performance requirements listed in NFPA 1001
- The Application for Reciprocity submitted by a department is in no way binding either for the employer or employee as a basis for employment
- The Point of Contact for the submitted package will be the Chief Officer of the department. All communication from the AFC regarding the approval status will be with the Chief Officer only
- Approved candidates will be required to sit for the Volunteer Fire Fighter Challenge Exam; please note that skills testing may also be required. (no retest allowed; if unsuccessful a retake of the course is required)
- Challenge Exam is 75 questions per level (VFF). Questions are validated to the current Instructional Manual and the current textbook, IFSTA, *Essentials of Fire Fighting and Fire Department Operations*, 6th edition