

# ALABAMA FIRE COLLEGE

## AND PERSONNEL STANDARDS & EDUCATION COMMISSION



### COURSE SYLLABUS

**Fire Officer I**

**FSC 291**

**40 clock hours**

#### PREREQUISITES

- (Pro Board or IFSAC) Certified Fire Fighter II
- (Pro Board or IFSAC) Certified Fire Instructor I

#### **Alternative Certification:**

- Individuals not certified to the Fire Fighter II and or Fire Instructor I level completing equivalent coursework as approved by the Commission are eligible for alternative certification under the following conditions:
  - Alabama state licensed Emergency Medical Technicians certified as EMS or Rescue Instructors may be certified as EMS Officer I.
  - Individuals certified as EMS or Rescue Instructors and able to demonstrate particular competence in the area of rescue operations may be certified as Rescue Officer I.

#### REQUIRED COURSE MATERIALS

- ***IFSTA: Fire and Emergency Services Company Officer, 6th Edition***

#### **Other Equipment:**

- Laptop that can produce documents in Microsoft Office or Adobe PDF

#### DESCRIPTION

This course is based on NFPA 1021: *Standard for Fire Officer Professional Qualifications*, 2020 Edition. The course identifies the requirements necessary to perform the duties of a first line supervisor. This course introduces the student to the basic concepts of management and supervision by concentration on such topics as Organizational Structure, Communication Skills, Human Resource Management, Public Relations, Planning, Emergency Service Delivery, and Safety.

#### STUDENT LEARNING OBJECTIVES

- Assign tasks or responsibilities to unit members.
- Direct unit members during a training evolution.
- Recommend action for member-related problems.
- Apply human resource policies and procedures.
- Coordinate the completion of assigned tasks and projects by members.
- Implement a community risk reduction plan at the unit level.
- Initiate action to a citizen's concern.
- Respond to a public inquiry.
- Recommend changes to existing departmental policies and/or implement a new departmental policy at the unit level.
- Execute routine unit-level administrative functions.
- Prepare a budget request.
- Explain the purpose of each management component of the organization.
- Explain the needs and benefits of collecting incident response data.
- Describe the procedures of the AHJ for conducting fire inspections.
- Identify construction, alarm, detection, and suppression features that contribute to or prevent the spread of fire, heat, and smoke throughout the building or from one building to another.
- Secure an incident scene.
- Develop an initial action plan.

- Implement an action plan at an emergency operation.
- Develop and conduct a post-incident analysis.
- Apply safety regulations at the unit level.
- Conduct an initial accident investigation.
- Explain the benefits of being physically and medically capable of performing assigned duties and effectively functioning during peak physical demand activities.

## CERTIFICATION REQUIREMENTS

To be issued certification, the candidate will: provide documentation of prerequisites, complete required training hours including skills training, successfully complete the cognitive written exam, and successfully complete the practical exam.

## ACCREDITATION

Alabama Fire College and Personnel Standards Commission maintains accreditation with Pro Board and IFSAC. Each student will automatically receive national registration and certification upon successful completion of all requirements for certification.

## COURSE SCHEDULE (SUBJECT TO CHANGE)

Day One:	Chapter 1 Chapter 2 – Project 1 Chapter 3 – Project 2
Day Two:	Chapter 4 – Project 3 and 4 Chapter 5 – Project 5 Chapter 6 – Project 6 and 7
Day Three:	Chapter 7 – Project 8 Chapter 8 – Project 9 Chapter 9 – Project 10, 11, and 12
Day Four:	Chapter 10 – Project 13 Chapter 11 – Project 14 and 15
Day Five:	Project Completion, Review, Survey, Certification Examination

## GRADE ASSESSMENT

### WRITTEN EXAMINATION

Perform to a minimum 70% competency on the examination,  
(One retest is allowed after 30 days but within one year of course end date.)

### PRACTICAL EXAMINATION

Successfully complete a skills/project evaluation to a minimum of 70% competency and successful completion of all critical points. Evaluators will test at least 25% of the skills for each. Skill sheets to be tested will be randomly selected by AFC Certification Unit for the practical examination. (One retest is allowed after 30 days but within one year of course end date.)