

PUBLIC FIRE AND LIFE SAFETY EDUCATOR II

PRACTICAL SKILLS MATERIALS

Based on *NFPA 1035: Professional Qualifications for Fire and Life Safety Educator, Public Information Officer and Juvenile Firesetter Intervention Specialist*, 2011 Edition.



ALABAMA FIRE COLLEGE

REVISED 07/11/18



ALABAMA FIRE COLLEGE

Public Fire & Life Safety Educator II

Projects Instructions

Revised 07/11/18

Thank you for being a part of making the fire service better through training and education.

The projects are a testing item.

- You are free to discuss your work with your fellow students. But, the work you submit has to be your own.
- All of the projects are required by NFPA. We get complaints about there being too many projects. They are all necessary to meet the NFPA Standard and allow us to issue certification based on our current accreditation through IFSAC and Pro Board. So eliminating projects is not a realistic option.
- As you complete the projects, the Internet is an excellent source to get material that you can then alter to fit your needs. But, do not just copy and paste content to complete a project. If you do use content from an online source, you are required to list the source and why it meets your needs for that project. Credit will not be given if content is copied from another source and that source is not listed.
- All projects are to be completed by the end of the last scheduled class. Our procedure is to grade the projects after the course has completed. If a project is submitted and needs to be reopened for a legitimate reason, have your Instructor to contact the Program Manager and the Certification Division (Certification@alabamafirecollege.org). Once the course has ended, access to the projects is closed.
- All projects are to be submitted in Microsoft Office or Adobe PDF. If another format has to be used, please have your Instructor to contact the Program Manager and the Certification Division.



ALABAMA FIRE COLLEGE

Public Fire & Life Safety Educator II

(NFPA 1035, 2015 edition)
Grading Rubric
 (Revised 07/11/18)

Project completion must be the original work of the individual. Submissions are required in Microsoft Office or Adobe PDF format. The Projects are developed to meet the intent of the standard and prepare the individual to function as a Public Fire & Life Safety Educator II. The Project work is evaluated by an evaluator not involved with the instruction of the course.

Project#	Points Possible
Project 1 - 5.1.2, 5.3.1	15
Project 2 - 5.2.1, 5.2.2	12
Project 3 - 5.2.3	7
Project 4 - 5.2.4	7
Project 5 - 5.3.2	11
Project 6 - 5.3.3	8
Project 7 - 5.4.1, 5.4.2, 5.4.3, 5.4.4, 5.5.1, 5.5.2, 5.5.3	33
Project 8 - 5.4.5	7
Total Points	100

Project 1 - 5.1.2, 5.3.1	Points Possible
Community Risk Assessment	
• Analyze community risk	2
• Design and manage programs	2
• Integrate prevention interventions to address community risk	2
• Create and lead a community risk reduction program	2
• Work in collaboration with internal and external organizational members	2
• Collect, analyze, interpret data	2
• Establish and address priority risk issues	2
• Correct spelling and grammar are used	0.5
• Sources are referenced or cited	0.5
Total Points	15

Project 2 - 5.2.1, 5.2.2	Points Possible
Budget	
• Estimate project cost	2
• Complete budget forms	2
• Complete requisition/purchase order	1
• Collect, organize, and format budgetary information	1
• Complete program budget proposal	1
• Complete purchase request	1
• Retrieve and organize past budget information	1
• Project income/expenditures	1
• Prepare a budget	1
• Correct spelling and grammar are used	0.5
• Sources are referenced or cited	0.5
Total Points	12

Project 3 - 5.2.3	Points Possible
Public Policy	
• Format policy	3
• Project possible outcome	3
• Correct spelling and grammar are used	0.5
• Sources are referenced or cited	0.5
Total Points	7

Project 4 - 5.2.4	Points Possible
Subordinate Performance Evaluation	
• Complete specific evaluation forms	3
• Document subordinate performance	3
• Correct spelling and grammar are used	0.5
• Sources are referenced or cited	0.5
Total Points	7

Project 5 - 5.3.2	Points Possible
Partnerships	
• Identify resources	2
• Negotiate, resolve conflict, interact in a group	2
• Communicate objectives	2
• Recognize the opportunity for shared effort	2
• Facilitate small group process	2
• Correct spelling and grammar are used	0.5
• Sources are referenced or cited	0.5
Total Points	11

Project 6 - 5.3.3	Points Possible
Request for Resources <ul style="list-style-type: none"> • Write proposal • Correct spelling and grammar are used • Sources are referenced or cited 	<p style="text-align: right;">7</p> <p style="text-align: right;">0.5</p> <p style="text-align: right;">0.5</p>
Total Points	8

Project 7 - 5.4.1, 5.4.2, 5.4.3, 5.4.4, 5.5.1, 5.5.2, 5.5.3	Points Possible
Informational and educational materials <ul style="list-style-type: none"> • Assemble information in specific format • Generate written communications relevant to the needs of target population • Locate resources to assist with specific challenges such as special needs populations and language issues • Design lesson plan • Adapt lesson plan based on audience need • Design educational materials 	<p style="text-align: right;">2</p> <p style="text-align: right;">2</p> <p style="text-align: right;">2</p> <p style="text-align: right;">2</p> <p style="text-align: right;">2</p> <p style="text-align: right;">2</p>
Design educational program <ul style="list-style-type: none"> • Compile, organize, and evaluate educational program elements 	7
Develop educational strategy <ul style="list-style-type: none"> • Collect data • Analyze data • Implement evaluation strategy 	<p style="text-align: right;">2</p> <p style="text-align: right;">2</p> <p style="text-align: right;">2</p>
Evaluation instruments and implement strategy <ul style="list-style-type: none"> • Measure program outcome, validate testing instruments • Implement evaluation methods • Correct spelling and grammar are used • Sources are referenced or cited 	<p style="text-align: right;">3</p> <p style="text-align: right;">3</p> <p style="text-align: right;">1</p> <p style="text-align: right;">1</p>
Total Points	33

Project 8 - 5.4.5	Points Possible
Revise Educational Program <ul style="list-style-type: none"> • Write specific objectives and lesson plans • Analyze data • Correct spelling and grammar are used • Sources are referenced or cited 	<p style="text-align: right;">3</p> <p style="text-align: right;">3</p> <p style="text-align: right;">0.5</p> <p style="text-align: right;">0.5</p>
Total Points	7



Public Fire & Life Safety Educator II Projects Grade Sheet

(NPFA 1035, 2015 edition)

(revised 05/08/18)

(Proctors: Collect Project Grade Sheet & project work ONLY if AFC_Online is NOT being used for project submission)

STUDENT NAME: _____
(Complete Name)

SSN (LAST 4): _____

NPFA 1035 Edition 2015	JPRs	Possible Points	Score
Project 1 – Community Risk Assessment	(5.1.2), (5.3.1)	15	
Project 2 – Budget	(5.2.1), (5.2.2)	12	
Project 3 – Public Policy	(5.2.3)	7	
Project 4 – Subordinate Performance Evaluation	(5.2.4)	7	
Project 5 – Partnerships	(5.3.2)	11	
Project 6 – Request for Resources	(5.3.3)	8	
Project 7 – Informational and Educational Materials, Design Educational Program, Develop Educational Strategy, Evaluation Instruments and Implement Strategy	(5.4.1), (5.4.2), (5.4.3) (5.4.4), (5.5.1), (5.5.2) (5.5.3)	33	
Project 8 – Revise Educational Program	(5.4.5)	7	
Total Project Points Awarded		100 points	

Student's Signature

Instructor's Printed Name & Signature

Certification Evaluator's Printed Name & Signature

Date