



First Responder Inspector

Instructional JPR Verification Sheet

Full Name: _____

This Instructional JPR Verification Sheet is to be used in conjunction with the Alabama Fire College First Responder Inspector Skill Sheets. These skills meet all the requirements of NFPA 1030, *Standard for Professional Qualifications for Fire Prevention Program Positions*, 2024 Edition, Chapter 6. Each of these skills should be taught and assessed during the course. This form should be submitted by the Instructor for Certification.

Practical Examination for Certification: Skills testing will be conducted using a minimum of 25% of the JPRs listed below. The skills will be randomly drawn by the Certification Staff and administered by an approved evaluator after all training hours have been completed. For successful completion of the practical examination, a minimum 70% competency (including critical points) is required for certification. Please refer to the Certification Criteria for this level for a complete listing of the certification requirements.

Skill #	Primary Task	JPR(s) Covered
1	Project 1: Duties, Authority and Procedures	6.4.2
2	Project 2: Occupancy and Construction Classification	6.5.3
3	Project 3: Fire Growth Potential Interior Finish, Smoke and Flame Spread, Hazardous Condition	6.3.2, 6.3.5, 6.5.2, 6.5.10
4	Project 4: Occupant Load and Evaluation of Egress	6.3.1, 6.5.4, 6.5.5
5	Project 5: Emergency Site Access	6.3.3, 6.3.4, 6.3.6, 6.5.1, 6.5.3, 6.5.9
6	Project 6: Fire Protection Systems and Hazardous Conditions	6.5.6, 6.5.7, 6.5.8
Course Location:		Course Dates:
Instructor Printed Name:		Instructor Signature:
Candidate Printed Name:		Candidate Signature:

**Project 1: Duties, Authority, and Procedures
Skill Sheet FRI – 01**

SKILL	Participate in legal proceedings
RESOURCES	Given: The findings of a field inspection or a complaint and consultation with the AHJ and legal counsel. For use with FRI Project 1
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

Performance Steps	Test		Retest	
	P	F	P	F
Safely performs the following steps:				
1. Presents information factually				
2. Maintains professional demeanor				
3. Communicates effectively in writing and orally				
4. Differentiates fact from opinion				
Candidate must successfully perform 3/4 steps including ALL CRITICAL POINTS	Score: __/4		Score: __/4	

Evaluator Notes

Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score	
		Pass___	Fail___
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)			
Re-Test Evaluator Print Name & Signature:		Overall Skill Sheet Re-Test Score	
		Pass___	Fail___
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)			
Candidate Print Name & Signature:		Candidate: Print Name or Candidate #	

Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Alabama Fire College Evaluator, have followed AFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.

Note to Student: Skill will end when you state or indicate to the evaluator that you have completed all the identified steps. Notify the evaluator at ANY time that you have a safety concern.

Project 2: Occupancy and Construction Classification Skill Sheet FRI – 02

SKILL	Verify occupancy classification
RESOURCES	Given: A description of the occupancy and its use. For use with FRI Project 2
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 10 minutes

Performance Steps	Test		Retest	
	P	F	P	F
Safely performs the following steps:				
1. Makes classification of occupancy				
2. Applies codes and standards to make classification				
Candidate must successfully perform ALL steps including ALL CRITICAL POINTS	Score: __/2		Score: __/2	

Evaluator Notes

Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score	
		Pass___	Fail___
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Re-Test Evaluator Print Name & Signature:		Overall Skill Sheet Re-Test Score	
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Project 3: Fire Growth Potential Interior Finish, Smoke and Flame Spread, Hazardous Conditions Skill Sheet FRI – 03

SKILL	Prepare inspection reports; Investigate assigned complaints; Identify fire and life safety hazards; Recognize a hazardous fire growth potential in a building or space
RESOURCES	Given: AHJ policy and procedures, and observations from a field inspection; A reported situation or condition; An existing occupancy; Field observations. For use with FRI Project 3
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

Performance Steps	Test		Retest	
Safely performs the following steps:	P	F	P	F
1. Conducts field inspection				
2. Creates written reports that are clear and concise and reflect findings of inspection				
3. Applies AHJ policy and provides a plan of actions required by applicable codes and standards and AHJ and presents those recommendations orally				
4. Records complaint information and forwards findings to AHJ				
5. Recognizes problems during complaint investigation by applying code, standard, and fire prevention principles				
6. Identifies fire and life safety violations based upon specific occupancy				
7. Makes observations of fire and life safety hazards and forwards those observations in writing to the AHJ				
8. Identifies, documents (in writing), and reports hazardous conditions, materials, liquids, and gases in accordance with AHJ policies during field inspection				
9. Applies codes and standards to make decisions and recommendations to owner/occupant				
Candidate must successfully perform 7/9 steps including ALL CRITICAL POINTS	Score: __/9		Score: __/9	

Evaluator Notes

**Project 3: Fire Growth Potential
Interior Finish, Smoke and Flame Spread, Hazardous Conditions
Skill Sheet FRI – 03**

SKILL	Prepare inspection reports; Investigate assigned complaints; Identify fire and life safety hazards; Recognize a hazardous fire growth potential in a building or space
RESOURCES	Given: AHJ policy and procedures, and observations from a field inspection; A reported situation or condition; An existing occupancy; Field observations. For use with FRI Project 3
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

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Project 4: Occupant Load an Evaluation of Egress Skill Sheet FRI – 04

SKILL	Prepare internal written correspondence to communicate fire protection/prevention concerns; Verify that the means of egress elements are maintained; Verify posted occupant load.
RESOURCES	Given: A common fire safety issue; An existing occupancy; An occupancy classification. For use with FRI Project 4
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

Performance Steps	Test		Retest	
	P	F	P	F
Safely performs the following steps:				
1. Prepares correspondence utilizing AHJ prescribed communication methods				
2. Completes correspondence concisely and accurately, ensuring it is appropriate for the intended audience				
3. Verifies egress elements are free of obstructions and easily operated/not locked				
4. Observes, recognizes, and reports problems noted while verifying means of egress elements				
5. Identifies, documents (in writing), and reports deficiencies relating to egress in accordance with AHJ policies during field inspection				
6. Observes and recognizes problems related to occupant load				
7. Verifies that building or structure is occupied in accordance with applicable codes and standards				
Candidate must successfully perform 5/7 steps including ALL CRITICAL POINTS	Score: __/7		Score: __/7	

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Project 5: Emergency Site Access Skill Sheet FRI – 05

SKILL	Identify the applicable code or standard; Recognize the need for a permit; Identify fire and life safety hazards or conditions; Determine code compliance; Verify occupancy classification of a single-use occupancy; Inspect emergency access for an existing site
RESOURCES	Given: Fire protection, fire prevention, or life safety deficiencies observed during an assigned fire inspection; A situation or condition; A fire protection, fire prevention, or life safety issue; The codes and standards, the policies of the AHJ, and a fire protection issue; A description of the occupancy and its use; Field observations. For use with FRI Project 5
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

Performance Steps	Test		Retest	
	P	F	P	F
Safely performs the following steps:				
1. Demonstrates ability to apply codes, standards, and policies				
2. References applicable document, edition, and section				
3. Communicates orally the need for permits to owner/occupant				
4. Documents permit requirements in writing				
5. Identifies fire and life safety hazards				
6. Applies codes, standards, and policies to ensure applicable action is taken to correct fire and life safety hazards and ensure code compliance				
7. Observes, recognizes, and reports problems relating to occupancy classification in writing				
8. Identifies emergency access requirements and verifies that required access for emergency responders is maintained				
9. Reports deficiencies relating to access per the policies of the AHJ				
Candidate must successfully perform 7/9 steps including ALL CRITICAL POINTS	Score: __/9		Score: __/9	

Evaluator Notes

**Project 5: Emergency Site Access
Skill Sheet FRI – 05**

SKILL	Identify the applicable code or standard; Recognize the need for a permit; Identify fire and life safety hazards or conditions; Determine code compliance; Verify occupancy classification of a single-use occupancy; Inspect emergency access for an existing site
RESOURCES	Given: Fire protection, fire prevention, or life safety deficiencies observed during an assigned fire inspection; A situation or condition; A fire protection, fire prevention, or life safety issue; The codes and standards, the policies of the AHJ, and a fire protection issue; A description of the occupancy and its use; Field observations. For use with FRI Project 5
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

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Project 6: Fire Protection and Hazardous Conditions Skill Sheet FRI – 06

SKILL	Determine operational readiness of existing fixed fire suppression systems, fire detection and alarm systems, and portable fire extinguishers
RESOURCES	Given: Test documentation and field observations. For use with FRI Project 6
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

Performance Steps	Test		Retest	
	P	F	P	F
Safely performs the following steps:				
1. Inspects systems to ensure state of operational readiness				
2. Observes and identifies any deficiencies				
3. Recognizes problems with systems if applicable				
4. Reads maintenance reports and documentation				
5. Reports findings to AHJ				
Candidate must successfully perform 4/5 steps including ALL CRITICAL POINTS	Score: __/5		Score: __/5	

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