

PUBLIC FIRE AND LIFE SAFETY EDUCATOR I

PRACTICAL SKILLS MATERIALS

Based on *NFPA 1035: Professional Qualifications for Fire and Life Safety Educator, Public Information Officer and Juvenile Firesetter Intervention Specialist*, 2011 Edition.



ALABAMA FIRE COLLEGE

OCTOBER 2016

REVISED 05/02/18



ALABAMA FIRE COLLEGE

Public Fire & Life Safety Educator I

Projects Instructions

Revised 05/02/18

Thank you for being a part of making the fire service better through training and education.

The projects are a testing item.

- You are free to discuss your work with your fellow students. But, the work you submit has to be your own.
- All of the projects are required by NFPA. We get complaints about there being too many projects. They are all necessary to meet the NFPA Standard and allow us to issue certification based on our current accreditation through IFSAC and Pro Board. So eliminating projects is not a realistic option.
- As you complete the projects, the Internet is an excellent source to get material that you can then alter to fit your needs. But, do not just copy and paste content to complete a project. If you do use content from an online source, you are required to list the source and why it meets your needs for that project. Credit will not be given if content is copied from another source and that source is not listed.
- All projects are to be completed by the end of the last scheduled class. Our procedure is to grade the projects after the course has completed. If a project is submitted and needs to be reopened for a legitimate reason, have your Instructor to contact the Program Manager and the Certification Division (Certification@alabamafirecollege.org). Once the course has ended, access to the projects is closed.
- All projects are to be submitted in Microsoft Office or Adobe PDF. If another format has to be used, please have your Instructor to contact the Program Manager and the Certification Division.



ALABAMA FIRE COLLEGE

Public Fire & Life Safety Educator I

(NFPA 1035, 2015 edition)

Grading Rubric

(Revised 04/22/18)

Project completion must be the original work of the individual. Submissions are required in Microsoft Office or Adobe PDF format. The Projects are developed to meet the intent of the standard and prepare the individual to function as a Public Fire & Life Safety Educator I. The Project work is evaluated by an evaluator not involved with the instruction of the course.

Project#	Points Possible
Project 1 - NFPA 1035 – (4.2.1), (4.2.2)	8
Project 2 - NFPA 1035 – (4.2.1), (4.2.2)	10
Project 3 - NFPA 1035 – (4.1.2), (4.2.3)	10
Project 4 - NFPA 1035 – (4.2.4), (4.3.1)	10
Project 5- NFPA 1035 – (4.1.2), (4.4.4)	8
Project 6- NFPA 1035 – (4.4.1)	6
Project 7 - NFPA 1035 – (4.4.2)	6
Project 8 - NFPA 1035 – (4.4.5), (4.4.6), (4.4.7)	6
Project 9 - NFPA 1035 – (4.5.1)	6
Project 10 - NFPA 1035 – (4.5.2)	6
Project 11 - NFPA 1035 - (4.1.2),(4.4.1),(4.4.2),(4.4.3),(4.4.4),(4.4.6),(4.5.1),(4.5.2)	24
Total Points	100

Project 1 - NFPA 1035 – 4.2.1, 4.2.2	Points Possible
Preparing Activity Reports <ul style="list-style-type: none"> • Document fire and life safety educational activities • Gather and assemble information correctly • Maintains activity reports • Compile appropriate information 	8
Total Points	8

Project 2 - NFPA 1035 – 4.2.1, 4.2.2	Points Possible
Preparing Annual Reports <ul style="list-style-type: none"> • Document educational activities into the correct forms • Gather and assemble information correctly • Maintains records • Compile appropriate information • Conveys information to appropriate agency 	10
Total Points	10

Project 3 - NFPA 1035 – 4.1.2, 4.2.3	Points Possible
Maintain Work Schedule <ul style="list-style-type: none"> • Schedules activities without conflict • Schedule time for pre-activity requirements • Maintains work schedule • Manages time correctly • Able to multitask 	10
Total Points	10

Project 4 - NFPA 1035 – 4.2.4, 4.3.1	Points Possible
Identify Community Resources <ul style="list-style-type: none"> • Identifies multiple community resources with common life safety goals • Recognizes opportunity for shared efforts • List information and materials the resources may provide • Develops a plan to distribute information • Refer public to the appropriate resource 	10
Total Points	10

Project 5 - NFPA 1035 – 4.1.2, 4.4.4	Points Possible
Applying Educational Theories <ul style="list-style-type: none"> • Present good oral and written communication skills • Present material to meet the needs of the target audience • Exhibit satisfactory presentation skills • Adapt lesson to meet the target audience 	8
Total Points	8

Project 6 - NFPA 1035 – 4.4.1	Points Possible
Learning Characteristics of a Target Audience <ul style="list-style-type: none"> • Identify the learning characteristics of given target audience • Identifies instructional techniques to be used with given target audience • Locates applicable instructional materials 	6
Total Points	6

Project 7 - NFPA 1035 – 4.4.2	Points Possible
Safety During Educational Activities <ul style="list-style-type: none"> • Identifies potential safety concerns of an educational activity • Prevents potential hazards for occurring • Mitigates hazards during an educational activity 	6
Total Points	6

Project 8 - NFPA 1035 – 4.4.5, 4.4.6, 4.4.7	Points Possible
Notifying Public / Write a Press Release <ul style="list-style-type: none"> • Conveys location, date, time, and topic of event • Conveys contact information of sponsoring agency • States plan for distributing the information 	6
Total Points	6

Project 9 - NFPA 1035 – 4.5.1	Points Possible
Administering Evaluation Instruments <ul style="list-style-type: none"> • Follows testing policies and procedures • Communicates directions orally • Able to answer questions concerning testing procedures 	6
Total Points	6
Project 10 - NFPA 1035 – 4.5.2	Points Possible
Interpret Results of Evaluation Instruments <ul style="list-style-type: none"> • Scores evaluation instrument correctly • Interprets grade to measure intended outcomes • Reports the lesson outcome to appropriate personnel 	6
Total Points	6
Project 11- NFPA 1035 – 4.1.2, 4.4.1, 4.4.2, 4.4.3, 4.4.4, 4.4.6, 4.5.1, 4.5.2	Points Possible
Presenting a Lesson <ul style="list-style-type: none"> • Presents good oral communication skills • Presents material to meet target audience • Adapts lesson to meet the audience needs • Identifies the learning characteristics of the target audience • Locates applicable materials • Identifies and prevents potential safety concerns of an educational message • Mitigates hazards present during an educational activity • Follows testing policies and procedures • Administers evaluation instrument • Score evaluation instrument correctly • Reports the lesson outcome to the appropriate personnel • Documents educational activity correctly 	24
Total Points	24



Public Fire & Life Safety Educator I Projects Grade Sheet

(NPFA 1035, 2015 edition)
(revised 04/22/18)

(Proctors: Collect Project Grade Sheet & project work ONLY if AFC_Online is NOT being used for project submission)

STUDENT NAME: _____
(Complete Name)

SSN (LAST 4): _____

NFPA 1035, 2015 Edition	JPRs	Possible Points	Score
Project 1 – Preparing Activity Reports	(4.2.1); (4.2.2)	8	
Project 2 – Preparing Annual Reports	(4.2.1); (4.2.2)	10	
Project 3 – Maintain Work Schedule	(4.1.2); (4.2.3)	10	
Project 4 – Identify Community Resources	(4.2.4); (4.3.1)	10	
Project 5 – Applying Educational Theories	(4.1.2); (4.4.4)	8	
Project 6 – Learning Characteristics of a Target Audience	(4.4.1)	6	
Project 7 – Safety During Educational Activities	(4.4.2)	6	
Project 8 – Notifying Public/Write a Press Release	(4.4.5); (4.4.6); (4.4.7)	6	
Project 9 – Administering Evaluation Instruments	(4.5.1)	6	
Project 10 – Interpret Results of Evaluation Instruments	(4.5.2)	6	
Project 11 – Presenting a Lesson	(4.1.2); (4.4.1); (4.4.2); (4.4.3); (4.4.4); (4.4.6); (4.5.1); (4.5.2)	24	
Total Project Points Awarded		100	

Student's Signature

Instructor's Printed Name & Signature

Certification Evaluator's Printed Name & Signature

Date