

Instructional JPR Verification Sheet

Full Name: _____

This Instructional JPR Verification Sheet is to be used in conjunction with the Alabama Fire College Hazardous Materials/WMD Awareness & Operations Skill Sheets. These skills meet all the requirements of NFPA 470, *Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications*, Ch. 5, 7, 9.2, 9.6, 2022 Edition. Each of these skills should be taught and assessed during the course. This form should be submitted by the Instructor for Certification.

Practical Examination for Certification: Skills testing will be conducted using a minimum of 25% of the JPRs listed below. The skills will be randomly drawn by the Certification Staff and administered by an approved evaluator after all training hours have been completed. For successful completion of the practical examination, a minimum 70% competency (including critical points) is required for certification. Please refer to the Certification Criteria for this level for a complete listing of the certification requirements.

Skill Sheet	Primary Task	JPR(s) Covered
Awareness – NFPA 470, Chapter 5		
HMA-01	Recognition and Identification	5.2.1
HMA-02	Initiate Protective Actions	5.3.1
HMA-03	Notification	5.4.1
Operations (Core) – NFPA 470, Chapter 7		
HMO-01	Identify Potential Hazards	7.2.1
HMO-02	Identify Tactics	7.3.1
HMO-03	Action Plan Implementation	7.4.1
HMO-04	Emergency Decontamination	7.5.1
HMO-05	Progress Evaluation & Reporting	7.6.1
Operations Mission Specific Skills – NFPA 470, Chapters 9.2 & 9.6		
HM-PPE-06	Personal Protective Equipment	9.2.1
HM-PC-07	Product Control - Cargo Tanks	9.6.1
HM-PC-08	Product Control - Intermodal Tanks	9.6.1
HM-PC-09	Product Control - Fixed Facilities	9.6.1
Course Location:		Course Date:
Instructor Printed Name:		Instructor Signature:
Candidate Printed Name:		Candidate Signature:

**Recognition and Identification
Skill Sheet HMA – 01**

SKILL	The candidate shall recognize and identify the hazardous materials/WMD and hazards involved in a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident, and approved reference sources
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 10 minutes

PERFORMANCE STEPS		Test		Retest	
Safely performs the following steps:		P	F	P	F
1. Recognizes indicators to the presence of hazardous materials/WMD					
2. Identifies hazardous materials/WMD by name, UN/NA identification number, marking/label/placard applied, AND container identification charts in the ERG					
3. Uses the ERG, SDS, shipping papers with emergency response information, AND other approved reference sources to identify hazardous materials/WMD and their potential fire, explosion, and health hazards					
Candidate must successfully perform ALL steps including ALL CRITICAL POINTS		Score: __/3		Score: __/3	
Evaluator Notes					
Evaluator Print Name & Signature:		Date	Overall Skill Sheet Score		
			Pass____	Fail____	
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)					
Re-Test Evaluator Print Name & Signature:		Overall Skill Sheet Re-Test Score			
		Pass____ Fail____			
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)					
Candidate Print Name & Signature:		Candidate: Print Name or Candidate #			
Note to Evaluator(s): By your signature above, you verify that you are qualified to serve as an Alabama Fire College Evaluator, have followed AFC Skills Testing Policy and have witnessed that the above candidate has tested the above skills in their entirety.					
Note to Student: Skill will end when you state or indicate to the evaluator that you have completed all the identified steps. Notify the evaluator at ANY time that you have a safety concern.					

**Initiate Protective Actions
Skill Sheet HMA – 02**

SKILL	The candidate shall isolate the hazard area and deny entry at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident, policies and procedures, and approved reference sources
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 10 minutes

PERFORMANCE STEPS		Test		Retest	
Safely performs the following steps:		P	F	P	F
1. Recognizes precautions for protecting responders and the public					
2. Identifies hazard and isolation areas					
3. Denies entry to prevent further exposure or harm					
4. Avoids or minimizes hazards					
Candidate must successfully perform 3/4 steps including ALL CRITICAL POINTS		Score: __/4		Score: __/4	
<p align="center">Evaluator Notes</p>					
Evaluator Print Name & Signature:		Date		Overall Skill Sheet Score	
				Pass ____ Fail ____	
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)					
Re-Test Evaluator Print Name & Signature:		Date		Overall Skill Sheet Re-Test Score	
				Pass ____ Fail ____	
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**Notification
Skill Sheet HMA – 03**

SKILL	The candidate shall initiate required notifications at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident, policies and procedures, and approved communications equipment
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 10 minutes

PERFORMANCE STEPS	Test		Retest	
Safely performs the following steps:	P	F	P	F
1. Operates approved communications equipment				
2. Communicates in accordance with policies and procedures				
3. Communicates the necessary information				
Candidate must successfully perform ALL steps including ALL CRITICAL POINTS	Score: __/3		Score: __/3	

Evaluator Notes

Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score	
		Pass____	Fail____
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Re-Test Evaluator Print Name & Signature:	Overall Skill Sheet Re-Test Score		
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**Identify Potential Hazards
Skill Sheet HMO – 01**

SKILL	The candidate shall identify the scope of the problem at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident, an assignment, policies and procedures, and approved reference sources
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 10 minutes

PERFORMANCE STEPS		Test		Retest	
Safely performs the following steps:		P	F	P	F
1. Identifies container types at a hazardous materials/WMD incident					
2. Identifies materials at a hazardous materials/WMD incident					
3. Identifies location and physical form of release at a hazardous materials/WMD incident					
4. Identifies surrounding conditions at a hazardous materials/WMD incident					
5. Collects hazard and response information					
6. Communicates with pipeline operators or carrier representatives					
7. Describes the likely behavior of the hazardous materials or WMD and its container					
8. Describes the potential hazards, harm, and outcomes associated with that behavior and the surrounding conditions					
Candidate must successfully perform 6/8 steps including ALL CRITICAL POINTS		Score: __/8		Score: __/8	
Evaluator Notes					
Evaluator Print Name & Signature:		Date	Overall Skill Sheet Score		
			Pass____		Fail____
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)					
Re-Test Evaluator Print Name & Signature:		Overall Skill Sheet Re-Test Score			
		Pass____		Fail____	
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**Identify Tactics
Skill Sheet HMO – 02**

SKILL	The candidate shall identify the tactics for a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident, an assignment, policies and procedures, approved reference sources, and the scope of the problem, so that response objectives, action options, safety precautions, suitability of approved personal protective equipment (PPE) available, and emergency decontamination needs are identified
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 10 minutes

PERFORMANCE STEPS		Test		Retest	
Safely performs the following steps:		P	F	P	F
1. Identifies strategies and tactics based on the scope of the problem and available resources					
2. Identifies and take safety precautions – CRITICAL POINT					
3. Identifies whether approved PPE is suitable for the incident conditions					
4. Identifies emergency decontamination needs based on the scope of the problem					
Candidate must successfully perform 3/4 steps including ALL CRITICAL POINTS		Score: __/4		Score: __/4	
<p align="center">Evaluator Notes</p>					
Evaluator Print Name & Signature:		Date		Overall Skill Sheet Score	
				Pass____ Fail____	
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)					
Re-Test Evaluator Print Name & Signature:		Date		Overall Skill Sheet Re-Test Score	
				Pass____ Fail____	
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**Action Plan Implementation
Skill Sheet HMO – 03**

SKILL	The candidate shall perform assigned tasks at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident; an assignment with limited potential of contact with hazardous materials/WMD, policies and procedures, the scope of the problem, approved tools, equipment, and PPE
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 10 minutes

PERFORMANCE STEPS	Test		Retest	
Safely performs the following steps:	P	F	P	F
1. Establishes and maintain scene control				
2. Recognizes and preserve evidence				
3. Chooses, inspects, dons, works in, and goes through decontamination while wearing and doffing approved PPE				
4. Isolates contaminated tools, equipment, and PPE				
5. Conducts emergency decontamination				
6. Cleans, disinfects, and inspects approved tools, equipment, and PPE				
7. Protects exposures and personnel				
8. Follows safety procedures – CRITICAL POINT				
9. Avoids or minimize hazards				
10. Completes assignment				
Candidate must successfully perform 7/10 steps including ALL CRITICAL POINTS	Score: __/10		Score: __/10	
Evaluator Notes				

Evaluator Print Name & Signature:		Date	Overall Skill Sheet Score	
			Pass____	Fail____
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)				
Re-Test Evaluator Print Name & Signature:			Overall Skill Sheet Re-Test Score	
			Pass____	Fail____
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**Emergency Decontamination
Skill Sheet HMO – 04**

SKILL	The candidate shall perform emergency decontamination at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident that requires emergency decontamination; an assignment; scope of the problem; policies and procedures; and approved tools, equipment, and PPE for emergency decontamination
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

PERFORMANCE STEPS			Test		Retest	
Safely performs the following steps:			P	F	P	F
1. Selects an emergency decontamination method						
2. Sets up emergency decontamination in a safe area						
3. Selects proper PPE for the incident						
4. Uses PPE in the proper manner						
5. Implements emergency decontamination						
6. Prevents spread of contamination						
7. Avoids hazards during emergency decontamination						
8. Protects exposures and personnel						
9. Follows safety procedures – CRITICAL POINT						
Candidate must successfully perform 7/9 steps including ALL CRITICAL POINTS			Score: __/9		Score: __/9	
Evaluator Notes						
Evaluator Print Name & Signature:		Date	Overall Skill Sheet Score			
			Pass____		Fail____	
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)						
Re-Test Evaluator Print Name & Signature:			Overall Skill Sheet Re-Test Score			
			Pass____		Fail____	
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**Progress Evaluation and Reporting
Skill Sheet HMO – 05**

SKILL	The candidate shall evaluate and report the progress of an assigned task for a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident, an assignment, policies and procedures, status of implemented strategies and tactics, and approved communication tools and equipment
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

PERFORMANCE STEPS	Test		Retest	
Safely performs the following steps:	P	F	P	F
1. Determines incident status				
2. Determines whether the response objectives are being accomplished				
3. Uses approved communications tools and equipment				
4. Communicates the status of assigned tasks				
Candidate must successfully perform 3/4 steps including ALL CRITICAL POINTS	Score: __/4		Score: __/4	

Evaluator Notes

Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score	
		Pass____	Fail____
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**Personal Protective Equipment (PPE)
Skill Sheet HM - PPE – 06**

SKILL	The candidate shall select, don, work in, and doff approved PPE at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident; a mission-specific assignment in an IAP that requires use of PPE; the scope of the problem; response objectives and options for the incident; access to a hazardous materials technician, an allied professional, an emergency response plan, or standard operating procedures; approved PPE; and policies and procedures
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

PERFORMANCE STEPS	Test		Retest	
	P	F	P	F
Safely performs the following steps:				
1. Selects PPE for the assignment				
2. Inspects, maintains, and stores PPE				
3. Dons PPE				
4. Works in PPE				
5. Doffs PPE				
6. Goes through decontamination (emergency and technical) while wearing the PPE				
7. Reports and document the use of PPE				
8. Protects exposures and personnel				
9. Follows safety procedures – CRITICAL POINT				
10. Avoids or minimize hazards				
Candidate must successfully perform 7/10 steps including ALL CRITICAL POINTS	Score: __/10		Score: __/10	

Evaluator Notes

Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score	
		Pass____	Fail____
By my signature above, I verify that I am currently certified to the level I am testing (AL/PB/IFSAC)			
Re-Test Evaluator Print Name & Signature:		Overall Skill Sheet Re-Test Score	
		Pass____	Fail____
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Cargo Tanks
Skill Sheet HM - PC – 07

SKILL	The candidate shall perform product control techniques with a limited risk of personal exposure at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident with release of product; an assignment in an IAP; scope of the problem; policies and procedures; approved tools, equipment, control agents, and PPE; and access to a hazardous materials technician, an allied professional, an emergency response plan, or standard operating procedures
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

PERFORMANCE STEPS	Test		Retest	
	P	F	P	F
Safely performs the following steps:				
1. Selects and uses PPE				
2. Selects and performs product control techniques to confine/contain the release with limited risk of personal exposure				
3. Uses approved control agents and equipment on a release involving hazardous materials/WMD				
4. Uses remote control valves and emergency shutoff devices on cargo tanks				
5. Performs product control techniques				
6. Protects exposures and personnel				
7. Follows safety procedures – CRITICAL POINT				
8. Avoids or minimizes hazards				
9. Ensures product is controlled				
10. Ensures decontamination is completed				
11. Reports and documents operations				
Candidate must successfully perform 8/11 steps including ALL CRITICAL POINTS	Score: __/11		Score: __/11	

Evaluator Notes

Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score	
		Pass____	Fail____
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Re-Test Evaluator Print Name & Signature:	Overall Skill Sheet Re-Test Score		
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Intermodal Tanks
Skill Sheet HM- PC – 08

SKILL	The candidate shall perform product control techniques with a limited risk of personal exposure at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident with release of product; an assignment in an IAP; scope of the problem; policies and procedures; approved tools, equipment, control agents, and PPE; and access to a hazardous materials technician, an allied professional, an emergency response plan, or standard operating procedures
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

PERFORMANCE STEPS	Test		Retest	
	P	F	P	F
Safely performs the following steps:				
1. Selects and uses PPE				
2. Selects and performs product control techniques to confine/contain the release with limited risk of personal exposure				
3. Uses approved control agents and equipment on a release involving hazardous materials/WMD				
4. Uses remote control valves and emergency shutoff devices on intermodal tanks in transportation				
5. Performs product control techniques				
6. Protects exposures and personnel				
7. Follows safety procedures – CRITICAL POINT				
8. Avoids or minimizes hazards				
9. Ensures product is controlled				
10. Ensures decontamination is completed				
11. Reports and documents operations				
Candidate must successfully perform 8/11 steps including ALL CRITICAL POINTS	Score: __/11		Score: __/11	

Evaluator Notes			
Evaluator Print Name & Signature:		Date	Overall Skill Sheet Score
			Pass____ Fail____
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**Fixed Facilities
Skill Sheet HM - PC – 09**

SKILL	The candidate shall perform product control techniques with a limited risk of personal exposure at a hazardous materials/WMD incident
RESOURCES	Given a hazardous materials/WMD incident with release of product; an assignment in an IAP; scope of the problem; policies and procedures; approved tools, equipment, control agents, and PPE; and access to a hazardous materials technician, an allied professional, an emergency response plan, or standard operating procedures
SCENARIO	Provided by Proctor/Evaluator
TIME	Expected time to complete skill(s) is 30 minutes

PERFORMANCE STEPS	Test		Retest	
Safely performs the following steps:	P	F	P	F
1. Selects and uses PPE				
2. Selects and performs product control techniques to confine/contain the release with limited risk of personal exposure				
3. Uses approved control agents and equipment on a release involving hazardous materials/WMD				
4. Uses remote control valves and emergency shutoff devices on containers at fixed facilities				
5. Performs product control techniques				
6. Protects exposures and personnel				
7. Follows safety procedures – CRITICAL POINT				
8. Avoids or minimizes hazards				
9. Ensures product is controlled				
10. Ensures decontamination is completed				
11. Reports and documents operations				
Candidate must successfully perform 8/11 steps including ALL CRITICAL POINTS	Score: __/11		Score: __/11	

Evaluator Notes

Evaluator Print Name & Signature:	Date	Overall Skill Sheet Score	
		Pass____	Fail____
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