



ALABAMA FIRE COLLEGE

PLAN EXAMINER I SYLLABUS

FSC 297

40 CLOCK HOURS

Prerequisite(s)	<ul style="list-style-type: none"> (Pro Board or IFSAC) Certified Fire Inspector I
Course Description	<p>This course is based on NFPA 1031: Standard for Professional Qualifications for Fire Inspector and Plan Examiner and may lead to Pro Board certification. This course targets fire marshals, building officials, city inspectors and fire inspectors who possess a desire to learn the fundamentals of conducting plan reviews for compliance with applicable building and fire codes.</p>
Student Learning Objectives	<ul style="list-style-type: none"> Facilitate the resolution of deficiencies identified during the plan review. Process plan review documents so that required permits are issued. Determine applicable codes and standards. Identify fire protection or life safety system requirements. Verify occupancy classification. Verify type of construction. Verify occupant load. Verify required egress. Evaluate code compliance for required fire flow and hydrant location and spacing. Evaluate emergency vehicle access. Recommend policies and procedures for the delivery of plan review services. Participate in legal proceedings. Evaluate plans for installation of fire protection and life safety systems.
Required Textbook/ Course Materials	<ul style="list-style-type: none"> <i>Plans Examiner for Fire and Emergency Services, IFSTA, 2nd Edition</i> <p>Additional materials:</p> <ul style="list-style-type: none"> International Building Code (edition used by your jurisdiction) or NFPA 5000 (edition used by your jurisdiction) International Fire Code (edition used by your jurisdiction) or NFPA 1 (edition used by your jurisdiction) NFPA 101: Life Safety Code, if used by your jurisdiction (edition used by your jurisdiction) Calculator Architectural scale Engineering scale
Reading Prior to Arrival	<ul style="list-style-type: none"> Textbook material suggested
Daily Activities and Class Participation	<p>This course will involve discussion, questions and answers on the materials, and case studies. Class participation is expected from all students.</p>
Basis	<p>Alabama Fire College and Personnel Standards Commission, Administrative Code, Chapter 360-X-17-.01: Requirements for Certified Plans Examiner I</p>
Certification Requirements	<p>To be issued certification, the candidate will:</p> <ul style="list-style-type: none"> provide documentation of prerequisites. complete required training hours including skills training. successfully complete cognitive written exam. successfully complete practical exam.
Grade Assessment	<ul style="list-style-type: none"> Written Examination: Perform to a minimum 70% competency on the examination, calculated at 50% of the final score for the course. (One retest is allowed after 30 days but within one year of course end date.) Practical Examination (if applicable): Successfully complete a skills/project evaluation

	<p>to a minimum of 70% competency and successful completion of all critical points. Evaluators will test at least 25% of the skills for each level of skill sheets. Skill sheets will be randomly selected by AFC Certification Unit for this practical examination. The Practical Examination portion is calculated at 50% of the final score. (One retest is allowed after 30 days but within one year of course end date.)</p> <p>Example:</p> <p>Written examination - 70/100 possible points 70 x 50% = 35 points awarded for written exam portion</p> <p>Practical/project - 40/100 possible points 40 x 50% = 20 points awarded for practical portion</p> <p>Total Points = 55 points (student awarded F, score not 70%>)</p>
Accreditation	Alabama Fire College and Personnel Standards Commission maintains accreditation with Pro Board and IFSAC. Each student will automatically receive national registration and certification upon successful completion of all requirements for certification.
Contact Information	<p>Link: Alabama Fire College Website 1-800-241-2467</p> <p>Link: Alabama Fire College Bookstore Website 1-866-984-3545</p>
Academic Misconduct	Academic misconduct or dishonesty, such as cheating and plagiarism, is not permitted in class. Suspected cases of academic misconduct will be reported to the Executive Director. Conduct detrimental to the fire service, on or off campus, will not be tolerated. AFC will investigate any complaints. If a complaint is valid, the student will be dismissed and his/her agency will be notified.
Attendance Policy	<p>Attendance will be recorded at every class or lab meeting at the beginning of class and after long breaks for required hours. For a week-long certification course, students are required to attend all sessions to obtain certification. For VA students, it is especially important because they will receive benefits only for those days in attendance.</p> <p>Special Policy: Fire Fighter I/II: Students are expected to attend all classes. Failure to appear in class for a scheduled activity will be considered an absence unless prior permission is received from the instructor. For any absence to be excused and makeup work allowed, it must be accompanied by a written description of extenuating circumstances.</p> <p>No-Show: Students who have registered for a fee-waived or stipend course and fail to withdraw according to Alabama Fire College withdrawal policy will not be allowed to register for another fee-waived or stipend course for a period of one year.</p> <p>Department Delivery: In order to qualify for department delivery courses, students must be an Alabama resident or a member of an Alabama fire department.</p>
Tardiness	Students must adhere to class schedules. Students are required to be punctual for all classes and class activities. Classes will begin promptly at the scheduled time unless specific instructions are given otherwise.
Safety	Safety of the students is the top priority for Alabama Fire College. Students must adhere to safety regulations while attending a class at the Fire College. Safety instructions are posted in every classroom, as well as escape routes and tornado actions.
Quality Enhancement Plan	An evaluation form will be provided for each student at the end of the course. Students may use this evaluation form as a means of communicating his/her opinion of the overall course, course content, instructor, and facilities.
Course Schedule	<p><i>Suggested Course Schedule</i></p> <p>Day One: Chapter 1, Chapter 2, Chapter 3, Chapter 4</p> <p>Day Two: Chapter 5, Chapter 6, Chapter 7, Chapter 8</p> <p>Day Three: Chapter 9, Chapter 10, Chapter 11, Chapter 12</p> <p>Day Four: Chapter 13, Chapter 14, Chapter 15</p>

	<p>Day Five: Review, Skills Exam, Survey, Certification Exam <i>The schedule is subject to change.</i></p>
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