# Alabama Fire College

## Fire Instructor III

### Syllabus

**FSC 203**

**40 Clock Hours**

---

| Prerequisite(s) |  
|---|---|
|  
| • (Pro Board or IFSAC) Certified Fire Instructor II  
| • High School Diploma/GED  
| **Alternative Certification:**  
| • Individuals not certified to the Fire Instructor II level completing equivalent coursework as approved by the Commission are eligible for alternative certification under the following conditions:  
| o Alabama state licensed Emergency Medical Technicians certified as EMS or Rescue Instructor II may be certified as EMS Instructor III.  
| o Individuals certified as EMS or Rescue Instructor II and able to demonstrate particular competence in the area of rescue operations may be certified as Rescue Instructor III.  
|  
| Course Description | This course is based on NFPA 1041: *Standard for Fire Service Instructor Professional Qualifications*, and may lead to Pro Board and IFSAC certifications. This course is intended for the Instructor who is ready to assume a leadership role by moving into the upper management level of his/her department and wants to develop the knowledge and ability to develop comprehensive training curricula and programs for use by single or multiple organizations; conduct organizational needs analysis; and develop training goals and implementation strategies.  
|  
| Student Learning Objectives |  
| • Administer a training record system.  
| • Develop recommendations for policies to support the training program.  
| • Select instructional staff.  
| • Construct a performance-based instructor evaluation plan.  
| • Write equipment purchasing specifications.  
| • Present evaluation findings, conclusions, and recommendations to agency administrator.  
| • Conduct an agency needs analysis.  
| • Design programs or curricula.  
| • Modify an existing curriculum.  
| • Write program and course goals.  
| • Write course objectives.  
| • Construct a course content outline.  
| • Develop a system for the acquisition, storage, and dissemination of evaluation results.  
| • Develop course evaluation plan.  
| • Create a program evaluation plan.  
| • Analyze student evaluation instruments  
|  
| Required Textbook and Course Materials |  
| • *Fire Service Instructor Principles and Practice, Jones & Bartlett, 2nd Edition*  
| • Laptop with Microsoft Office with PowerPoint or equivalent  
|  
| Daily Activities and Class Participation | This course will involve discussion, questions and answers on the materials, and case studies. Class participation is expected from all students.  
|  
| Basis | Alabama Fire College and Personnel Standards Commission, Administrative Code, Chapter 360-X-3-.03: Requirements for Certified Fire Service Instructor III  
|  
| Certification Requirements | To be issued certification, the candidate will:  
| • provide documentation of prerequisites.  
| • complete required training hours including skills training.  

---

Revised 03/7/17
• successfully complete cognitive written exam.
• successfully complete practical exam.

Grade Assessment

• Written Examination: Perform to a minimum 70% competency on the examination, calculated at 50% of the final score for the course. (One retest is allowed after 30 days but within one year of course end date.)
• Practical Examination (if applicable): Successfully complete a skills/project evaluation to a minimum of 70% competency and successful completion of all critical points. Evaluators will test at least 25% of the skills for each level of skill sheets. Skill sheets will be randomly selected by AFC Certification Unit for this practical examination. The Practical Examination portion is calculated at 50% of the final score. (One retest is allowed after 30 days but within one year of course end date.)

Example:
Written examination - 70/100 possible points
70 x 50% = 35 points awarded for written exam portion

Practical/project - 40/100 possible points
40 x 50% = 20 points awarded for practical portion

Total Points = 55 points (student awarded F, score not 70%+)

Accreditation
Alabama Fire College and Personnel Standards Commission maintains accreditation with Pro Board and IFSAC. Each student will automatically receive national registration and certification upon successful completion of all requirements for certification.

Contact Information
Link: Alabama Fire College Website
1-800-241-2467
Link: Alabama Fire College Bookstore Website
1-866-984-3545

Academic Misconduct
Academic misconduct or dishonesty, such as cheating and plagiarism, is not permitted in class. Suspected cases of academic misconduct will be reported to the Executive Director. Conduct detrimental to the fire service, on or off campus, will not be tolerated. AFC will investigate any complaints. If a complaint is valid, the student will be dismissed, and his/her agency will be notified.

Attendance Policy
Attendance will be recorded at every class or lab meeting at the beginning of class and after long breaks for required hours. For a week-long certification course, students are required to attend all sessions to obtain certification. For VA students, it is especially important because they will receive benefits only for those days in attendance.

Special Policy: Fire Fighter I/II: Students are expected to attend all classes. Failure to appear in class for a scheduled activity will be considered an absence unless prior permission is received from the instructor. For any absence to be excused and makeup work allowed, it must be accompanied by a written description of extenuating circumstances.

No-Show: Students who have registered for a fee-waived or stipend course and fail to withdraw, according to Alabama Fire College withdrawal policy, will not be allowed to register for another fee-waived or stipend course for a period of one year.

Department Delivery: In order to qualify for department delivery courses, students must be an Alabama resident or a member of an Alabama fire department.

Tardiness
Students must adhere to class schedules. Students are required to be punctual for all classes and class activities. Classes will begin promptly at the scheduled time unless specific instructions are given otherwise.

Safety
Safety of the students is the top priority for Alabama Fire College. Students must adhere to safety regulations while attending a class at the Fire College. Safety instructions are posted in every classroom, as well as escape routes and tornado actions.

Quality Enhancement Plan
An evaluation form will be provided for each student at the end of the course. Students may use this evaluation form as a means of communicating their opinion of the overall course, course content, instructor, and facilities.

Course Schedule
Suggested Course Schedule
Day One:
Introductions; Today’s Emergency Services Instructor, Instructional Curriculum Development, Projects
Day Two:
Managing the Evaluation System, Projects

Day Three:
Training Program Management, Projects

Day Four:
The Learning Never Stops, Projects

Day Five:
Presentations; Review; Completion of Projects; Paperwork; Survey; Certification Examination
*The schedule is subject to change.*