Welcome to the

# ALABAMA FIRE COLLEGE and Personnel Standards Commission



#### **CONTACT INFORMATION**

Your instructor is your primary Point of Contact

Fire College Contact

Training Specialist
Steve Sutherland
205-391-3749

Training Specialist
Adrean Booth
205-391-3770

Training@alabamafirecollege.org

Restrooms

Refreshments

Tobacco

Emergency / Inclement Weather
Procedures

#### Enrollment Paperwork

 Prerequisites: The Alabama Fire College has made every attempt to ensure students are aware of all prerequisites for certification testing

• Felony Conviction Statement: Located on Registration Form. You must check the box to certify you have not been convicted of a felony in order to gain certification

#### Health Information Form

- The information you provide is intended for medical use only.
- Your medical information is privileged and for the expressed use of the medical staff of the health care facility you might be referred to for any acute care.
- Must have a Yes or No check in each box.
- Must be signed and witnessed.

#### Honor Statement

I, \_\_\_\_\_\_\_, understand that during any phase (academic or practical) of an Alabama Fire College course (coursework, evaluation, project, practical/skills exam, cognitive/written exam) cheating, in any form, is prohibited.

Cheating, in any form, is acting dishonestly to gain an unfair advantage. Cheating includes: giving or receiving unauthorized aid on any assignment, quiz, or exam; plagiarism, using the ideas of another and declaring it as one's own; and stealing, taking without permission.

During a certification exam, any of the following acts, constitutes academic fraud and could be subject to penalties, including but not limited to, dismissal from and failure of the examination.

- a. Looking at another candidate's exam
- b. Talking to another candidate
- c. Possession of any device capable of recording or transmitting data, including but not limited to, photography and audio recordings
- d. Attempting to remove an exam from the room
- e. Attempting to take an exam for someone else

National Fire Academy Courses Codes for General Admissions Application Form, FEMA Form 119-25-2, Box 12a

- Officer I Y201
- Officer II Y202
- Instructor I Y101
- Instructor II Y102
- AO Pumper Y655

- AO Aerial Y654
- Inspector I Y705
- Inspector II Y706
- Public Fire and Life Safety
   Educator I/II Y552

### National Fire Academy Courses Require a FEMA SID

https://cdp.dhs.gov/femasid

Select "Need a FEMA SID? Follow Instructions

#### Testing and Certification Info

- Please allow 14 business days from test date for test results and certification certificate
- Results & Certificates are emailed
- See Webpage for more Testing/Certification Info
- If no receipt, please contact:

Certification@alabamafirecollege.org

### ALABAMA FIRE COLLEGE AND PERSONNEL STANDARDS COMMISSION

VISIT US ON THE WEB @

www.alabamafirecollege.org

General Info: 1(800)241-2467









Facebook / Twitter / YouTube / Instagram

Alabama Fire College Bookstore:

1(866)984-3545 www.afcbookstore.com

Questions?

Certification Skills
Testing Orientation



#### What is Certification?

The issuance of a certificate to acknowledge that an individual has acquired the skills and knowledge necessary to meet a particular standard of professional competency for fire service personnel.

#### What is Accreditation?



Accreditation serves as an affirmation that the certification courses of the Alabama Fire College meet the standards of excellence as defined by the national accrediting body. AFC is accredited by IFSAC and Pro Board.

#### Why is Accreditation Important?

- Affirms that the firefighter has been through a program that has been validated by a third party accrediting body.
- · Opens mobility opportunities to candidate.
- · Increases job marketability.
- · Increases promotional opportunities.
- Improves safety and health for firefighters and citizens they serve.

#### Accreditation Criteria

(required of the AFC)

Testing procedures must uniformly and consistently measure the performance of candidates to those skills, abilities, and knowledge in the job performance requirement, requisite knowledge, and requisite skill of the applicable professional standard.

ProBoard and IFSAC require students meet the minimum qualifications identified in the NFPA standard.

### Project-Based Testing Methodology

- AFC certification courses utilize either skills testing or project-based testing methodology
- All projects assigned during project-based courses are what we use to meet the NFPA standard and are required to receive a certificate from these accrediting bodies.

### Skills Testing Procedures

- Candidates will be tested utilizing the current skill sheet packages.
- · Candidates will be directed when to enter testing area.
- Candidate may be tested individually on a skill, tested individually within a team, or both depending on the skills that were randomly drawn for this skills testing.
- · Candidate will be oriented to the testing area layout.

#### Safety Procedures

- Appropriate PPE shall be worn while training and during testing.
- Evolutions may be halted, whether during training or testing, if an unsafe situation arises.
- Student will not be penalized for safety concerns.

### Number Assignment

- Candidates will be assigned a number and a group.
  - Example: For a class of 20 students there may be 5 groups of 4 candidates. Group 1 will have candidates 1-1, 1-2, 1-3, and 1-4. Group 2 will have candidates 2-1, 2-2, 2-3, and 2-4. ETC.
- Each candidate will wear a number visible to their evaluator.

#### Skills Testing

- Each candidate will be given an initial attempt at each skill.
- Evaluators will not indicate if the candidate has passed or failed.
- When all skills are completed the candidates will be instructed to leave the testing area.

#### Retest

- Retests will be conducted only after all candidates have completed their initial testing.
- If a candidate fails his/her portion of a team skill, only that candidate will be retested.
- Other candidates may provide support for a retest; only the candidate who is retesting will be evaluated

#### Retest

- Retests will be scored by a different evaluator.
- Failure of a retest will require the candidate to retest at a different testing site after a 30 day waiting period.

#### Individual Skill Test Security

Candidates are not to observe other candidates performing individual skills testing. This is considered cheating.

#### Team Skill Test Security

- You are to communicate during any team skill as you normally would to complete the JPR.
- Candidates are to complete their portion of the team skill.
- Candidates are not allowed to correct or assist others with a portion of the team skill that is not assigned to them.

**QUESTIONS?**